



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT DEGREE COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. C.S. Sukumar Reddy
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08578 222442
• Mobile no	9493618620
• Registered e-mail	gdcw.skht@gmail.com
• Alternate e-mail	iqacgdpgcw.skht@gmail.com
• Address	Door.No. 1-979, Telugu Ganga Colony, Srikalahasti, Chittoor (Dt), Andhra Pradesh - 517644
• City/Town	SRIKALAHASTI
• State/UT	Andhra Pradesh
• Pin Code	517644
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sri Venkateswara University				
• Name of the IQAC Coordinator	Ms. P. Sobha Latha				
• Phone No.	8985882063				
• Alternate phone No.	9000089977				
• Mobile	7780367316				
• IQAC e-mail address	iqacgdpwcw.skht@gmail.com				
• Alternate Email address	psobhalatha0208@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.gdcwsrikalahasti.ac.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2021/10/AC20-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.73	2019	09/09/2019	24/09/2024
6.Date of Establishment of IQAC			15/12/2008		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Organized Covid-19 Awareness Programme in collaboration with NSS on 29/06/2020 2. IQAC & Department of English organized National Webinar on "Online Tools for Building Communication Skills" on 28/07/2020 3. Awareness programme on New Education Policy on 16/09/2020</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Conduction of staff meeting and inviting suggestions from staff regarding admissions and curriculum	Admissions are increased and regular class work comenced
Conduct of IQAC meetings	Quality check at various levels and quality enhancement protocols implemented surprise visits to the departments for quality check apart from internal audit
Preparation and submission of data to AISHE	Submitted data in AISHE webportal
Feedback analysis from various stake holders	IQAC has been periodically involved in obtaining and analyzing the feedback and implementation of the suggestions were carried out in various areas
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
CPDC	04/03/2020
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020 - 2021	27/02/2022

Extended Profile

1. Programme

1.1

11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 492

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 160

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 153

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 16

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 25

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	492
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	160
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	153
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	16
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	25
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	3,33,877
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	90
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution being affiliated to Sri Venkateswara University, Tirupati follows the curriculum strictly as guided by the Andhra Pradesh State council of for Higher education (APSCHE). The syllabi approved by respective board of studies at university level are circulated to all the affiliated colleges. The curriculam is implemented in the college through staff council and the IQAC. The syllabus of the respective department is putforth in the meeting of the depoartment for the distribution of work among the faculty members. the department arrives at the requirements of the curriculum implementation. The teachers prepare annual curricular plans and teaching plans and submit it to the principal. IQAC prepares an action plan at the beginning of the academic year according to the academic calender cirxculated by affilicated university. The respective individual

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government degree college for women, Srikalahasti is affiliated to Sri Venkateswara University, Tirupati, Andhra Pradesh and strictly implements the curriculum prepared by the Board of Studies of Srivenkateswara University. The institute has developed a structured and documented process for implementing the curriculum and is as follows :

Before the commencement of semesters, the department incharge and faculty prepare an academic schedule, class time and course plan based on the calender prepared by the affiliating univeersity. This Schedule includes the dates for mid exams, practical exams, seminars, work shops, expert talks, certificate courses and other co-curricular and extra curricular activities. this schedule is intimated to all the students. After semester end examinations evaluating the academic performance of the students in internal and external examinations including both written and practical examinations. Organising remedial classes to the slow learners according to their performance. After the final examinations the faculty prepare course timetable and lecture materials including question bank of their courses for the next semesters. Resources like relevant websites and e-resources like subject wise materials and recorded videos etc are made available for advanced learners. IQAC periodically monitors the coverage of syllabus and the academic schedule of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2021/10/AC20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

B. Any 3 of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of environmental studies, zoology and chemistry. Courses that teach human values and professional ethics in its curricula are English, telugu, political science, commerce. The institution integrates cross cutting issues relevant to human values and professional ethics, gender, environmental and sustainability into the curricular and extra curricular activities also. NSS units I, II promotes environmental protection through the plantation and other sustainable development programmes like tree plantation, village cleanliness, cleaning of rivers, plastic free drive, Energy sources protection etc. various activities like essay writing, elocution, invited talks are organised to create awareness about nature, biodiversity, environment and sustainability. AIDS awareness programme, World Forest Day, World Environment Day, Ozone Day, NSS Day etc., are organised in the college every year. Programmes conducted under NSS, Red Ribbon Club and other departmental associations help to inculcate human values among students. National festivals like independence day and republic day celebrations serve as a platform to enliven

patriotic and moral values. Different social activities have been initiated by the college like AIDS awareness campaign, voters awareness programme, road safety campaign blood donations campaign etc., are organised from time to time.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

NIL

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2022/03/Feedback-forms-converted.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2022/03/Feedback-forms-converted.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
189	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

169

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students in the beginning of the academic year. Due to Covid -19 the institution faces certain challenges relating to technical, academic and communication aspects. At the beginning of the academic year, the learners are not satisfied with online learning as most of the students are from remote places and they don't have mobiles and network to listen to the online classes. However, learners slowly adjusted to the new system because it has become the only option with the nation's lockdown to prevent from this coronavirus. During the first week, the institution has organized a bridge course for the newly joined students to assess their knowledge in the subject concerned and language. The entire faculty involves in the Induction programme and enlightens the students about the pattern of study, which vary from school and Junior college level. The institution has collected the filled-in students' profiles with the particulars of the students are maintained by the class in-charges. The analysis of the profile enables the mentors to classify the differential capabilities and requirements of the students. They address the needs of the students if necessary, with the help of the counselors. The new entrants are encouraged to go around by the senior students to know about the facilities in the college premises by following Covid-19 guidelines.

After starting the regular course work, the close observation of the classroom behaviour of the students and the evaluation of their performance in the tests enable the faculty to identify the different levels of students. After identification of slow

learners, the course teachers counsel them to free them from inhibitions and instill confidence in them to foster their concentration and attention on studies. Department wise Special Course material is provided to them and remedial classes are conducted to improve their level of learning. The remedial classes have been taken out of regular timetable. Besides, slow learners are allotted to the advanced learners to up-lift the two-way learning strategies.

Correspondingly, identify the advanced learners during interactive sessions, active participation in classroom activities, good performance in examinations, in Question-Answer sessions, etc,. After the close observation, the advanced learners are encouraged to keep up their confidence to enhance their academic record. Challenging assignments and projects are assigned to them to hone up their intellectual caliber and sharpen their inquisitiveness. Boost them up to experience the thrill of learning and enjoy the pleasure of achievement. They are also motivated to take up self-study courses through Massive open online courses for independent pursuit of higher studies. They are encouraged to apply for students' projects from funding agencies, to do internships to earn while learn and to acquire real life experience. They are encourage participate and present research papers in seminars/ conferences at collegiate/ inter-collegiate/ state/ regional/ national levels. Further, responsibilities are given to them to organize department and college level functions. That would improve their managerial, leadership and communication skills. They are also advised to face aptitude tests, Group Discussions and Interviews.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
189	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution practices a student-centric teaching methodology in imparting education through blended approach. This methodology helps to change the students' mindset from the role of passive recipients to active and involved stake holders, besides; it has been boosting their confidence. Students have been encouraged towards online learning during Covid-19 time. Teachers used Zoom, Google Meet, and Google classroom for teaching. Assignments and Projects are assigned to the students through Google classroom. In turn, they have submitted their work through Google classroom. They are assessed by the teachers and comprehended at students' personal level. It helped them to understand and learn at their own pace.

The Courses and the programmes offering in the institution are specified by projecting the course objectives, programme specific objectives and programme outcomes in the website. This gives inclusiveness to the students about their primary focus of doing the course. It also helps them in self-evaluating their performance at the end of the course. The Institution has taken Feedback on the curriculum and teachers. It provides an opportunity to identify any lapses in teaching and addressed them with new strategies to make the learners to learn with ease and interest. Teachers use ICT tools, Language Labs and skill development centers to generate interest among students towards learning. Students are also encouraged to use digital labs (OLABS and Digital Labs) and online library resources (NDL) offering by the Govt. of India. Even students are taken to Industries, Field trips and assigned Projects to provide experiential and participative learning. Further, Internal assessment has been done by giving assignments and encouraging them to give seminars on the given topic in the classrooms besides conducting written exam. Writing assignments and giving seminars help students to overcome stage fear and develop oratory skills. Apart from these through JKC and ESC students are encouraged to do online courses through SWAYAM, TCS-ION, CISCO EDUSKILLS to hone additional skills like personality development, presentation skills, communication skills, computer skills etc to get employability after completion of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the Institution, the Virtual classroom, Seminar Hall, JKC, and Computer Applications rooms with LCD Projectors and LED TVs in JKC and SDC are utilizing for teaching and learning process with ICT various ICT enabled tools. During this Covid -19 Pandemic, Google classroom is used to send Assignments and course related information. Teaching Fraternity has created accounts to the stakeholders and asked them to submit assignments and the answer scripts through their accounts. Through the ICT tools like Google forms, Kahoot, Quizzes, Plickers etc to evaluate the students' learning capabilities. Online drawing tools like concept maps, mind maps, are used to perform student centric activities. The PPTs on various topics related to curriculum are used in the teaching process for the effectiveness in the teaching- learning process. To teach mathematical subjects in online mode, teachers have used various online tools like - Wacom-one digital board, whiteboard in Microsoft teams, Jamboard in Google meet, etc.

Link :http://apcce.gov.in/BPOL4CV1?nw_college=2bKjGMkOurvK38V4dYyB3qNyZer59cFd/Ge4kHJxINY8CZWJ87d1WIYYHERnilc

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

63

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the institutional level, method of internal assessment is transparent. In the Institution, the evaluation methods are communicated to the students on the opening day of the academic year by the Principal and the respective subject in-charges during the Bridge Course time, i.e., in the first week of the commencement of the Academic year. As per the academic schedule released by the Affiliated University, the Academic Coordinator of the Institution with the team has prepared the institutional Academic plan and circulated among the students and also placed in the Notice Board and in the website. The curriculum is given to the students which have the details of all the modules, hours, credits, components and question pattern of Internal Assessment and Semester examinations. The tentative dates of mid and end semester (theory and practical) examinations are informed well in advance to the students to plan for their preparation.

However, Internal Examinations are conducted as per the schedule given by the affiliated University. The college level academic coordinator with the team frameworks at the institutional level for the smooth conduct of Internal Assessment. According to the timetable, two exams are conducted with the duration of 2 hours each per day. Two Internals are conducted and out of them better is chosen. A Committee at the Institution level is constituted to evaluate at the institution level by giving assignments and conducting written Exam, GDs, Quizzes, class seminars etc. As well, maintaining Internal marks register at the departments. The formative assessment and the evaluation by the staff is transparent in all aspects.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In the Institution, grievances relating to Internal Examinations are handled in a transparent manner. The corrected answer scripts are cross checked randomly with the other members in the department to ensure for the marks given to the students. The corrected answer papers of the students are circulated for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are entered in the internal marks register. If any student has any doubt they can cross check in the department. The marks obtained by the students in internal assessment tests are uploaded periodically in the university web portal when the Affiliated University asked to upload the internal and practical marks. The Commerce Department and all the Science Departments have kept the records for further evidences if any discrepancy in the marks memos of the students. The independent learning, practical approach to the real-time applications is tested by viva voce for the practical related courses.

The Institution appoints a coordinator for smooth conduction of internal and external examinations of Sri Venkateswara University. If any students face any problems relating to Examinations and marks, they are brought to the notice of the Controller of Examinations through proper channel and solve the problem related to results, corrections in mark sheets, other certificates issued by university are informed at University examination branch. Students who have confidence and not satisfied with the university evaluation, they are encouraged to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course objectives and outcomes of all the programmes offering in the institution have been displayed on the website and intimated to the students at the beginning of the Academic year.. The strategies and methods are made known to all the staff and students.

Teaching is also designed in such a way so as to bring out the desired outcomes as stated in the curriculum. The faculty of the concerned departments have planned the curriculum in a way such that the learning objectives and outcomes of all the courses of UG, PG programmes, which are framed by APSHE and approved by the BoS and the Academic council of the Affiliated University to execute better outcomes. Students are encouraged towards course and programme outcomes throughout the course. Awareness programmes on course outcomes are conducted to the students at the beginning of the academic year.

The copies of syllabus containing the objectives of the courses are distributed to students in the beginning of the academic year. Special Orientation Programmes on learning outcomes are conducted to the newly appointed staff by the CCE and a one-day programme is conducted at the institutional level to strengthen the teaching strategies to get the desired outcome.

The learning outcomes of the students are examined by the course teachers through regular class tests, mid and end semester examinations, practicals, reviews, etc. The insight of objectives of teaching and learning is checked through the feedback from students, alumni and parents and self assessment of the teachers themselves. Discussion and analysis of results with the students, in the department, in the Staff Council asserts the attainment of specified learning outcomes.

The Program Outcomes and Course Outcomes are informed during admissions besides displayed in the Departments and on the website. Apart from this, generated awareness on POS and COS through PPT to the students during the beginning days of the course

The college has clearly stated the outcomes. The college ensures that the students should acquire learning outcomes like communication skills, leaderships skills, practical knowledge pertaining to science subjects etc., The institution supports the

students to know the various options available in the job market either in the Government or private sector.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution ensures the outcomes stated by the affiliated university and also the suggestions and feedback are taken by the stakeholders and alumni.

IQAC collects feedback from the students, alumni and parents in a structured questionnaire, which consists of components on learning outcomes and analyzes the data. The result of the analysis is provided to the concerned course teachers by the Principal with her/his remarks and suggestions.

The Institution conducts two mid-exams for every semester and one grand test to check whether the stated objectives of the curriculum are achieved or not. Slip/ class tests are conducted to obtain confidence in the relevant subject. Identify the students who are weak in some areas of topics and are given remedial coaching. Apart from the written tests, assignment work and seminars are given to the students to enable them to gain more knowledge in the subject. Besides, debates, group discussions, essay writing and Elocution competitions are conducted in the classroom to encourage to learn with Zest and Zeal. For the students who are socially or economically deprived sections, the government has sanctioned scholarships to continue their studies. Various departments and committees develop activities like Literary days, charts and poster presentations which are displayed in the college premises.

As a result of continuous and constant mentoring, the students have gain confidence and have secured, first classes, distinctions and received medals.

Discussions on the results of semester examinations are held in the Examination and Awards Committee and the suggestions are

analyzed in the Staff Council and implemented, if applicable. The course teachers redesign the teaching plan based on the observations and suggestions received after the analysis of the feedback to draw students' attention and make learning more effective.

The departments identify the reasons for the lapses in students' achievement and provide remedial coaching to the slow learners.

The course teachers encourage the high achievers through special attention to their studies and honour them by displaying their photos on the department notice boards.

They are also applauded with medals and certificates on the College Annual Day and their photos are published with their ranks in the college magazine.

The Placement and Career Guidance Cell arrange soft skill training and Campus drives, which find employment opportunities for the eligible students.

Guidance and Counseling is given to the students to overcome the barriers and improve their learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1v7QWDFJuIHW8bv2X_uujB-NfNAkU6YBYS-feZTgLegA/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution offers UG courses and PG courses in M.Com, M.Sc. Zoology, M.A. English and M.A. Telugu. The institution has taken initiative to improve the quality of teaching and learning methods by adopting the use of technology during the pandemic time through Google Meet, G-Suite, to transfer the knowledge and assess their learning levels through google forms and Online Quizzes. Lecturers use innovative teaching methods to deliver lectures for knowledge sharing which includes PowerPoint Presentations, ICT methods, Virtual Classroom Teaching, You-Tube lessons, etc. Lecturers have been doing various courses through SWAYAM to increase their knowledge in interdisciplinary subjects and transfer to the stakeholders. Faculty Professional Development initiatives are designed by IQAC in order to update with latest skills and bridge the gap between Quality teaching and research which enable them to improve teaching skills, to participate in FDP's, Seminars, Webinars, to deliver guest lectures, invited talks, besides presenting lectures in LMS Portal of Commissionerate of Collegiate

Education and other faculty forums etc.

Department of physics utilizes Multi Sim software for virtual physics and electronics practical lab work. The departments make use of Audio-Visual aids-Incorporated audio-visual materials to supplement textbooks.

The innovative teaching techniques followed by the Departments for the transfer of knowledge are

- Active learning through peer instruction, group discussion and collaborative problem solving methods.
- Role play-to make students step out of their comfort zone and develop interpersonal skills.
- Film strips, pictures, info-graphics are used to create interest in students.
- TPS method-pair work to think, Pair and share
- Use of Newspaper - For improving vocabulary and reading skills like skimming, scanning etc
- Brainstorming - Giving a single stimulus that serves as a clue for a large number of responses.

Field Projects are assigned to advanced learners for Real-life learning. The departments offers college level certificate courses apart from regular UG curriculum to create interest and enhance knowledge in the respective subjects. Other initiatives for creation and transfer of knowledge include special lectures by eminent academicians, senior visiting faculty, inter/intra college programs including cultural competitions, educational field trips, field study, Quiz, Debates, Group Discussions, seminars, project work etc. Lecturers are encouraged to conduct Seminars/Conferences and organize workshops in their respective subjects and also to publish research papers in various journals and periodicals and books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has provided a platform for every student for her overall development. The following activities have been carried out in the college with the help and support of administration, staff and students. The aim of the programs/activities is to stimulate a sense of social responsibility, to develop leadership qualities among students and to empower girl students to enhance their self confidence, by bringing awareness on their rights and duties.

NSS (National Service Scheme):

NSS provides a platform for every student to exhibit their social responsibilities in society. The motto of the NSS is "Not me but you". It inculcates team spirit, integrity and joy of selfless service to the students in the community. The college has two NSS Units. Unit -I for Science students and Unit -II for Arts Students. Every year NSS Special Camps are conducted to serve the community through various awareness programs and activities.

Youth Red Cross Society/Red Ribbon Club:

Every year rally's are conducted to spread awareness on HIV and AIDS. In the year 2015 Youth Red Cross Society was started in the college. YRC programs involve students in promoting Human Values, Disaster Management skills, Public health services, rendering help to those who are in need without discrimination on the basis of caste, color, creed, region, religion and race etc.

Women Empowerment:

Gender inequality, early/child marriages, street harassment, education inequality and struggle for basic human rights are still prevalent especially in the rural and semi rural areas of Srikalahasti. Empowering women simply means creating awareness on her rights and duties in the society and providing her opportunities to face discrimination without fear self-reliant. Women Empowerment Cell promotes diverse programmes to educate and sensitize girl students.

Eco Club:

The main aim of this club is to create Environmental awareness among students. Various programs have been conducted through this club to maintain clean, green and healthy ambience in the campus.

Consumer club:

The aim of this club is to bring awareness among students about the consumer's rights and to realize the responsibilities as citizens and consumers in the society. The club also helps the students to impart knowledge on product standards, product quality and about makers. The club creates awareness among students on the consumer's law and helps them know how the consumers get justice when affected. Every year various programs are conducted under the consumer club

Grievance & Redressal cell:

The primary aim of this college is to study in a healthy and problem free atmosphere. The Grievance & Redressal Cell placed a Grievance Box in the college Suggestion Boxes placed on the premises to express their grievances to uphold the dignity of the college and to develop a responsive and accountable attitude in order to maintain a harmonious ambience in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has 11 well furnished classrooms for teaching-learning programmes, out of which seven class-rooms are provided with Desktops, LCDs and one virtual classroom, with Wifi facility to maintain quality standards.. One multipurpose Seminar Hall and open air auditorium to conduct seminars, meetings, celebrate functions, prayers, meetings, meditation, yoga-classes, Karateclasses, cultural activities, co-curricular activities, extra-curricular activities and various other meetings.

Besides these, nine well equipped labs (ELL/JKC, Chemistry-2, Physics, Microbiology, Zoology, Computer Applications, Computer Science,) are strengthened and updated with the introduction of CBCS pattern. Each Lab maintains its own stock register, signed by the HOD and counter signed by the principal annually.

JKC /ELL lab has thirty computers along with an internet facility to train students in computers as well as language skills.

- It is used not only for developing computing skills but also to do online courses through SWAYAM and other platforms.
- B.Sc Computers- Science lab has twenty five systems for students to learn the curricular aspects.
- B.Com Computers - Applications lab has thirty six systems with an internet facility.
- 'Internet resource center' is available in the institution which is useful to the students and staff as a knowledge

centre.

- The Internet resource centre has been used with the record of a log-book.
- The students have direct access to expert lectures virtually from virtual classroom.
- The students often have lively interactions and share ideas with the other students as well as subject experts across the Globe.
- A small Garden is maintained in the College.
- The institution has a library equipped with 11412 books which is a perennial - source of knowledge to the students as well as to the teaching staff.
- The library is partially automated, databases are also available to search for the books.
- The library provides internet and inflibnet with five computers to access the e-resources to the students and staff.
- There is a Health Centre on the campus which is attended by a medical officer to check the general health conditions of the students, once in two months.
- The institution has seven RO filtered water systems at different points of the campus.
- The college has its own ground-water source in addition to the Telugu Ganga-water.
- A visitors' pavilion is provided next to the office.
- There is an NSS-Room with the required equipment on the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. SPORTS

2. For outdoor games: Basketball, Ball - Badminton, khokho, Kabaddi, Tennikoit, Volleyball, Badminton courts are available on the Campus.

3. GAMES: Indoor games such as Table tennis, Chess, Caroms and Gym are accessible in the physical education department.

4. In 2006 Gymnasium was established in the College with eight Stations, four treadmills, eight ergometers (Cycles), two Vibrator belt System, one Stepper, Twister, a weight lifting set, one Leg extensor to develop physical fitness of the Students and Staff.

5. In the multipurpose hall and in the open air auditorium - college day functions, skill development Programmes, Yoga - classes, Karate- classes, Cultural- activities, Co-curricular & extracurricular activities are conducted.

6. Over 50 Students use the playground every day and the number of Gym users vary from 10 - 20 on an average.

7. The physical facilities for games and sports and cultural activities are adequate and many of our students have bagged prizes, won shields and annexed medals at inter university and All India Universities competitions. by their outstanding performance in sports and games.

8. Cultural Activities: Cultural activities are also conducted to develop creativity and to provide a source for recreation for the stakeholders. Students are trained in different folk cultures, dramatization, Music and Mono actions so as to enable them to attend different competitions at District, State, University and Inter University Level.

9. In the Yoga - Centre of the college exercises are conducted and

Yoga - Day is celebrated to bring awareness among the students about the importance of cultivating consciousness.

10. NSS volunteers participate in special camps on local festivals, Inter collegiate and Inter University Cultural and Sports competitions.

11. Every year a special camp is conducted for 7 Days. In this camp NSS volunteers adopt One Village and conduct activities in accordance with the agenda of the camp.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library was partially automated with the help of Mr. C. Suresh using ILMS by Soul Network Version software in the year 2006. The Institution has a Library with an area of 928 Sq.fts. It has a seating capacity of 25 Students to read and five Students to access e-resources at one time. On all working days, the Library works between 10:00am to 5:00pm. During the days of Examination and vacations, working hours of the Library are - 10:00 am to 4:00 pm. The Library is equipped with 11412 Books of reference, literature, novels, arts and social sciences. The Library has an advisory committee.

All the books that have been purchased are manually noted in the accession register as well as entered in the Computer with accession number. The data is also made available for the students through Database. Staff and students can view on a system the list of books available in the Library. Books can be searched by Subject/Author/Title/Publisher etc.

1. Daily news papers

2. Weekly magazines

3. Monthly journals

are also made available in the Library.

1. A special book bank has been created exclusively for SC & ST Students.

2. INFLIBNET facility is also provided to the students and faculty, to have access different sources of knowledge like libraries to pursue research

Library Committee constitutes the following members:

Convener: Smt. K. Savithri Lecturer in History

Members :

Ms. P. Sobha Latha , Lecturer in Mathematics

Mrs. B. Durga Anuja , Lecturer in Computer Application

Dr. A. Sujala Swapna Smitha, Lecturer in Physics

Mrs. Y. Vanaja , Lecturer in Political Science

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5.11

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has a Seminar Hall with a capacity of 300 seats and is fixed with an LCD projector. Seminars, Workshops, Awareness Programmes, ICT classes are conducted. The institution has one Smart class room and 7 class rooms with LCD overhead projectors which are used for Powerpoint presentations.

Mana TV classes and Virtual classes are keenly followed by the students for effective learning purposes. All the departments are provided with a system/computer through which access to the internet and specific sites of membership is allotted for e.g, Inflibnet, National Digital Library, Swayam Prabha.

The department of English has a Language Lab/JKC with 30 Computers with Intel Pentium and Dual Core/1GB/2GB/80GB/160GB configurations.

The student computers ratio is 3:1

- B.Com Computer Applications Lab has 28 Systems with Intel Dual Core 2GB/500GB configuration.

- B.Sc. Computer Science Lab has 25 Systems having Intel Pentium and Dual Core/1GB/2GB/80GB/160GB configurations. The computer - Student ratio is 1:5.
- All the above labs are equipped with uninterrupted power backup through UPS.
- In the Library 5 computers with internet access are open to the students and the Staff for eresources.
- The office has 06 systems with Dual Core/2GB/500 GB configurations.
- The Institution is providing e-access to JKC, TISS and APSSDC, which provide opportunities and awareness about IT infrastructure, to the students.
- The institution first goes with LAN internet of BSNL. Then with the release of the Jio 4G it has become convenient to get connected from one's mobile which can easily be connected to Laptop/Desktop.
- The institution is provided with a fiber net facility with a virtual class room.
- The institution is planning to get NME - ICT connection.

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Respective lecturer-in-charge of the departments are given necessary responsibilities to take measures pertaining to maintenance and upkeep of the infrastructure. There are established procedures to maintain Laboratory, Library, playgrounds, Computer, Classrooms since the inception of college. Maintenance of infrastructure facilities, services and equipment is done as per following details: The infrastructure facilities such as classrooms, buildings, hostels, green areas, Playgrounds, Library, Laboratories, Computers etc. are maintained by the maintenance department on the campus. The College has a power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like, General Lighting, Power Distribution System, Biometric

Systems etc. are undertaken as per their preventive maintenance schedules, guidelines given by the equipment supplier. The maintenance of equipment for water pumping plants, sewage, etc. are undertaken as per their preventive maintenance schedules, guidelines given by the equipment supplier. Maintenance of Services: The College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract. Teaching aids such as LCD Projectors, PA Systems, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained by the IT Helpdesk department.

LABORATORIES:

1.The College has the following Labs. 1.ELL Lab 2.JKC Lab 3.Computer Application Lab 4.Computer Science Lab 5.Commerce Department Lab 6.Physics Lab 7.Chemistry Lab 8.Zoology Lab 9.MicroBiology Lab.The above Labs have been maintained through the support of UGC as well as State Government (CCE) with the funds given from time to time.

2.Academic support has been drawn from the University as well as other Colleges in the vicinity of the College.

LIBRARY:

1.The College Library has been a treasure trove of knowledge to the Institution.

2.The maintenance of the Library has been done with the funds allotted by the Government under different schemes like SC & ST Book Bank.

3.University Grants Commission also supports Financially to collect Books for the Library.

4.The Academic Books are often provided by the State Government through "Telugu Academy".

5.As and when the Syllabus is modified new Books with the modified Syllabus are being provided as Academic support from the State Government.

SPORTS COMPLEX:

1. The College has inherited the site and buildings from a

Project of State Government meant for supply of Water to the whole State and the neighboring state, Tamilnadu and is called "Telugu Ganga".

2. The premise which is meant for Telugu Ganga Project is not aptly designed for play fields, Classrooms and Laboratories.
3. Through the years the Campus has been modified to provide Sports facilities like Basket - ball, Ball badminton, Badminton, Table - tennis, Volleyball and Tennikoit.
4. There is enough space for indoor games like Carromas & Chess.
5. The play fields are maintained by the several Financial Support of special fees paid by the Students.
6. The University Grants Commission also granted some funds to develop Sports infrastructure in the College.

COMPUTERS:

1. All the Departments in the College have been provided with the Systems along with Internet facility.
2. The Computer Science, Library, JKC Labs and Commerce have 2 Labs with Number of 110 Computers in all.
3. The maintenance of all the Systems is usually met with the funds available in the College.

CLASS ROOMS:

1. Though the Campus doesn't have a sufficient number of classrooms for both UG & PG courses, the available accommodation is reasonably comfortable since the college has limited strength.
2. The classrooms are equipped with furniture, lights and fans.
3. Some of them are having overhead projectors connected to the system within the class rooms.
4. One Virtual class room connected with fiber net is available

for online Teaching/learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

90

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Respective lecturer-in-charge of the departments are given necessary responsibilities to take measures pertaining to maintenance and upkeep of the infrastructure. There are established procedures to maintain Laboratory, Library, playgrounds, Computer, Classrooms since the inception of college. Maintenance of infrastructure facilities, services and equipment is done as per following details: The infrastructure facilities such as classrooms, buildings, hostels, green areas, Playgrounds, Library, Laboratories, Computers etc. are maintained by the maintenance department on the campus. The College has a power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like, General Lighting, Power Distribution System, Biometric Systems etc. are undertaken as per their preventive maintenance schedules, guidelines given by the equipment supplier. The maintenance of equipment for water pumping plants, sewage, etc. are undertaken as per their preventive maintenance schedules, guidelines given by the equipment supplier. Maintenance of Services: The College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract. Teaching aids such as LCD Projectors, PA Systems, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained by the IT Helpdesk department.

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2. Academic support has been drawn from the University as well as other Colleges in the vicinity of the College.

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1. The College Library has been a treasure trove of knowledge to the Institution.

2. The maintenance of the Library has been done with the funds allotted by the Government under different schemes like SC & ST Book Bank.

3. University Grants Commission also supports Financially to collect Books for the Library.

4. The Academic Books are often provided by the State Government through "Telugu Academy".

5. As and when the Syllabus is modified new Books with the modified Syllabus are being provided as Academic support from the State Government.

SPORTS COMPLEX:

1. The College has inherited the site and buildings from a Project of State Government meant for supply of Water to the whole State and the neighboring state, Tamilnadu and is called "Telugu Ganga".
2. The premise which is meant for Telugu Ganga Project is not aptly designed for play fields, Classrooms and Laboratories.
3. Through the years the Campus has been modified to provide Sports facilities like Basket - ball, Ball badminton, Badminton, Table - tennis, Volleyball and Tennikoit.
4. There is enough space for indoor games like Carromas & Chess.
5. The play fields are maintained by the several Financial Support of special fees paid by the Students.
6. The University Grants Commission also granted some funds to develop Sports infrastructure in the College.

COMPUTERS :

1. All the Departments in the College have been provided with the Systems along with Internet facility.
2. The Computer Science, Library, JKC Labs and Commerce have 2 Labs with Number of 110 Computers in all.
3. The maintenance of all the Systems is usually met with the funds available in the College.

CLASS ROOMS :

1. Though the Campus doesn't have a sufficient number of classrooms for both UG & PG courses, the available accommodation is reasonably comfortable since the college has limited strength.
2. The classrooms are equipped with furniture, lights and fans.
3. Some of them are having overhead projectors connected to the system within the class rooms.
4. One Virtual class room connected with fiber net is available for online Teaching/learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

405

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.gdcwsrikalahasti.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

90

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

63

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Meritorious Student representatives are selected as student council which plays an active role in all activities of the college-academic, co curricular, cultural, sports & administrative bodies.

Students' Council serves as stepping stones for their future leadership activities. The College campus has proved that some of its Alumni have become leaders & politicians. Smt. Chakrala Usha, who was a student earlier, is now the present working President (Women) in Srikalahasti. She has been a member of the College Development Committee for a decade.

The members of the council take the responsibility of taking daily attendance along with the lecturer. They report the names of the absentees if it exceeds more than three days to the vice-Principal. They also take care of the discipline of the class. If the concerned lecturer is not available, they report the same to the vice- Principal to adjust the classes from the same department or other departments with the permission of the head of the Institution. They are the representatives to mediate between the College Development Committee and students.

The members of student council take responsibility of works like distribution of hand books, Idcards and any other material which are given to students. They also collect the student -data which is required for the administration of the college or the University. They also take the grievances to the concerned authorities as the representatives of the student body. Regular meetings are held for the class representatives in order to support them and to get feedback from them.

Among those representatives four members are selected for the IQAC of the College. Their role is important in the committee. They represent the total student community. In this Academic year the following students are representatives for the Academic Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has an alumni association. The Association is going to be registered. However, the alumni of the institution are in various fields like IT, Educational department, Banking Sector, Mobile sector, etc. The alumni helps the students and the institution by being in touch with the present as well as the old students of the Institution. The alumni and CPDC involve not only in academic growth of the students but also providing exposure to the students to participate in various activities pertaining to jobs, cultural festivals, sports and games etc. They contribute by way of cash to the institution and to the student- welfare fund or in the form of old or new books and material to the students.

The association has organized meetings and has decided to contribute some infrastructure to the institution on the annual day. They always keep in touch with the college and the students to strengthen the institution. They have also participated in college developmental activities.

1. Alumni extended their support to improve admissions by motivating Intermediate passed students to join the college.
2. The institution invites the Alumni who are working on the academic side in the education sector to deliver guest lectures. These guest lecturers not only inspire the student but also enrich the knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution works on an approach to make each and every individual student a self - reliant, self - sustainable, confident and a professional who is going to be a good citizen of the nation.

The soul purpose of this institution is to focus on producing effective leadership qualities amongst its pupils keeping in view of it's vision and mission.

The practice of self-awareness and self- reflection for those in leadership roles goes back thousands of years to the ancient philosophers and teachers. Yet, it seems that self-reflection is the learners least favorite pastime.

Perhaps more than any other generation in the past, what inspires the present students putting forth their best efforts in learning is new methods of ICT. So the institution has committed to the transformation of students' higher learning, which ultimately provides good leadership.

VISION:

- To equip women learners with empowerment who will be self-reliant, independent and confident.
- To engage the students in an education system, that aims to imbibe the spirit of knowledge sharing, capacity building and good leadership.
- To enable them to grow with the values of leadership for Social Consciousness and Nation Building.
- Facilitating an environment for the exponential growth of Personality, Character of leadership.
- To empower the women learners to lead and face the challenges in their journey of life, confidently and successfully.

MISSION:

- To provide a career oriented education, that helps them for

their future employment.

- To create an environment for self expression and motivation through recreational activities.
- To encourage a participative and democratic management by involving all the stakeholders of the institution in decision making.
- Providing a congenial and convenient atmosphere for everyone to express their views independently.
- The students are given opportunities to take up leadership roles under the guidance of the faculty in all the events/activities.
- The college also aims to nurture the students to

1. Become academically capable

2. Become socially conscious and responsible

3. Be eco friendly

4. Be resourceful

5. Be negotiable and

6. Capable leaders of effective management and execution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices a democratic approach in administration as well as believes in the distribution of work by implementing the method of decentralisation by forming committees and coordinators for each and every department. The stakeholders, staff and administrators are assigned with a specific job on a

specific time to execute efficiently. The administration is ready to send the staff for any kind of training for appraisal in the development of curricular, academic, research and evaluation.

The management strives to bring out the best out of the available staff by encouraging them to be a part of each and every activity in one way or the other for the sound function of college towards the realisation of its vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares a strategic plan and deployment document at the beginning of every academic year.

At the University level, the affiliated college will be provided with an academic Calendar with the Syllabus.

Accordingly, at the institutional level IQAC prepares a Calendar of activities to be taken up by the different Departments & Committees.

Based on the plan prepared by IQAC all the Departments and Committees will prepare their calendar of activities to be conducted in the particular academic year.

Academic and co-curricular activities: literary competitions, group discussions, debates, etc., are planned for the overall development of the students.

Sports and cultural competitions: Intra-murals and inter-collegiate activities under extracurricular activities are planned besides academic activities.

Student Support & progression: In order to support the students for their overall development it is planned to host various programmes which include career counseling to join PG courses, giving coaching for competitive exams, campus recruitment training through JKC (Jawahar Knowledge Centre) & ESC (Employability Skill

Centre).

Strengthening Learning resources: Institution plans to improve learning resources by modernizing library and other support systems, purchasing useful books, establishing book banks, improving ICT enabled teaching, focusing on e- resources etc.

Establishing Information systems: Having Internet resource center with Wi-Fi and Printer for the benefit of students.

Faculty Development: Encourage faculty to take up short and long term courses like induction, orientation, refresher courses besides participating in seminars/ conferences/ workshops, paper presentations and publications.

Improvement in Infrastructure: Separate building for PG Courses, making classrooms as smart classes, air conditioning of seminar hall. Providing systems and Wi-Fi to the departments

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has an Organisational Structure to be fitted to the desired outcomes with the help of the following nominees

College Development Council, Academic Council, Committees, Coordinators and Convenors for specific functions of different departments.

In the administrative set up the CDC and Principal is the highest authority.

The IQAC-Coordinator looks after the overall quality of the institution.

The heads of the different departments look after the curricular and academic affairs as well as the examination outcomes.

Different convenors of the committees take responsibilities of the different aspects of the institution.

The institution is strictly run by the service-rules of the state and central governments as per the rules laid

The recruitments being done through a specific body like state service commissions as well as basing on central government tests(NET)etc.

The promotional policies are followed as per the norms of UGC and state governments.

The institution has a body of Grievances to get the complaints through the feed and redressal the same.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Staff Club:

The college has an institutionalized staff club, in which all the members of staff i.e. Regular, Part time, Contract, Guest faculty are included. The club collects every month a nominal membership fee for providing refreshments and gifts to suit occasions.

2. Staff Meetings:

Staff meetings are conducted frequently based on the need and requirement. All the teaching and non-teaching staff meet together with the principal and express the queries and opinions on the ongoing activities in the college. 3. Free Access to Gym and Stationary:

Staff is given free stationery Xerox, Files, Records for the maintenance of them departmental facility. Staff and students are free to take part in extracurricular activities, usage of gym and other playing equipments without any membership fee.

EHS for Employee:

All the Regular Teachers & Non-Teaching Staff are eligible, under Employee Health Scheme, to get free Medical aid in the hospitals recognized by the Government of Andhra Pradesh.

Monetary support to the contingent employees during Festivals by the teaching staff as a complement. :

The Administration provides Compliments to non-teaching Staff by contribution from regular employees.

Working Lunch for Attenders:

All the attenders will have their working lunch along with students in the Mid day meals Sponsored by the Temple Ashram.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Staff Club:

The college has an institutionalized staff club, in which all the members of staff i.e. Regular, Part time, Contract, Guest faculty are included. The club collects every month a nominal membership fee for providing refreshments and gifts to suit occasions.

2. Staff Meetings:

Staff meetings are conducted frequently based on the need and requirement. All the teaching and non-teaching staff meet together with the principal and express the queries and opinions on the ongoing activities in the college.

3. Free Access to Gym and Stationary:
Staff is given free stationery Xerox, Files, Records for the maintenance of them departmental facility. Staff and students are free to take part in extracurricular activities, usage of gym and other playing equipments without any membership fee.

EHS for Employee:

All the Regular Teachers & Non-Teaching Staff are eligible, under Employee Health Scheme, to get free Medical aid in the hospitals recognized by the Government of Andhra Pradesh.

Monetary support to the contingent employees during Festivals by

the teaching staff as a complement. :

The Administration provides Compliments to non-teaching Staff by contribution from regular employees.

Working Lunch for Attenders:

All the attenders will have their working lunch along with students in the Mid day meals Sponsored by the Temple Ashram.

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

1. Feedback System:

- The institution has 3 kinds of feedback systems.
- Feedback on curriculum from students will be taken every year to find out whether the curricular methods followed by the teachers is according to the aspiration & sensibility of the student or not.
- Feedback on curriculum from other Stakeholders like Parents of the students express their opinion on the student feedback. So, the management can know whether the curriculum is according to the expectations of the parent or not.
- Feedback on Lecturers from the student will be collected by IQAC of the college, which is discussed in the IQAC meetings and suggestions are made on how to improve.

Academic Audit:

Every year the CCE appoints Academic officers who will be grading the teaching staff from the activities performed by them in that particular academic year. The report will be submitted to CCE.

API Scores:

The end of Every Academic Year the Staff need to produce their annual performance indicators to the IQAC with all the recorded evidence in the UGC prescribed form.

Teaching Diary & Notes Signed by Principal:

At the end of every month the teaching staff are instructed to get signatures of the principal on their teaching diaries and notebooks to check whether the teaching activity is going on according to the annual plan.

Regular Visit to Department & Labs by Principal:

Principal regularly visits the departments, classrooms and labs to observe the ongoing activities in the respective departments.

Division of Work among Non Teaching Staff:

Non-teaching staff have division of work, so they are instructed to conduct the required activities in their respective allocated section.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

INTERNAL AUDIT:

- The work done statements are signed by the HOD before sanctioning of the remuneration to the guest faculty.
- Superintendent has to approve the work done statement of the Non-teaching staff.
- HODs will look after the Labs and the in-charges are made responsible for the stock provided in their departments.
- If the regular staff are not present in the department, the staff incharge would be responsible for the stock in the department.
- All the bills sent to the Treasury for payment need to be

signed by the principal.

- To buy any equipment in the Labs, the Signature of the concerned Lab incharge is needed.
- To buy books to the Library the in-charge/Librarian need to sign on the bill, along with the principal.
- At the end of Every Academic year the staff in-charges and the Principal will verify stock in the department of Library, Physical Education, Furniture, Physics, Computer, Zoology, Chemistry (Labs) etc.

EXTERNAL AUDIT: The Government of Andhra Pradesh appoints auditors through the CCE who check up all the records of all the departments and sanctioned budget thoroughly and grade the college with a score.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is a Government Institution. All the Funds are

received by the College through a Budget sanctioned by the Government of Andhra Pradesh and UGC. The Management sends a feedback to the Government whenever there is a proposal to sanction a budget by the college to the Government.

1. The Institution is also rendering its hundred percent efforts to gather Funds from Local philanthropists, Alumni etc., to strengthen the infrastructure.
2. Financially Communication of information on the various quality parameters of higher education
3. Development of quality benchmarks for the various academic and administrative activities of the institution.
4. Recording and documentation of the various activities leading to quality improvement.
5. Obtaining, analyzing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes
6. Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
7. Key areas for regular monitoring and documentation by IQAC are
8. Academic and Curriculum Development
9. Options of skill course provided in order to enhance quality bar
10. Guest lectures by prominent speakers in different areas
Publication of Technical series
11. Membership of Board of Studies of SV University
12. Organization of Remedial classes and Student counseling sessions
13. Feedback from stakeholders which was earlier taken by individual teachers and PG departments will now be documented in a centralized committee
14. Quality assurance is a dynamic process and we are moving

towards documentation of strategies and processes as per new guidelines for IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC in the College Strives to promote quality measures in all the aspects of the Development of the College. In the procedures of Academics & Administration, IQAC has initiated many plans for the last five years and they are institutionalized in the College. Like Preparation of Calendar of College activities, Departmental activities, Celebration of important days through various Committees. Annual report on activities of Committees etc., became a regular practice in the Institution due to the efforts of IQAC.

Communication of information on the various quality parameters of higher education Development of quality benchmarks for the various academic and administrative activities of the institution.

Documentation of the various activities leading to quality improvement.

Obtaining, analysing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes

Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Various key areas for regular monitoring and documentation by IQAC are

- Curriculum Development
- Options of skill papers in order to enhance quality bar

- Organisation of lectures by prominent speakers in different areas
- Publication of Technical series
- Organisation of Annual lectures by each department every year
- Participation in Innovation and Research funded Projects
- Consultation with various organizations
- Membership of Board of Studies of eminent National Institutes
- Extension activities for the community development
- Organisation of Remedial classes and Student counseling sessions
- Feedback from stakeholders which was earlier taken by individual teachers and PG departments will now be documented in a centralized committee
- Collaboration with Industry and placement meet
- Initiatives to maintain Heritage structure of the College
- Effective involvement of Alumni
- Quality assurance is a dynamic process and we are moving towards documentation of strategies and processes as per new guidelines for IQAC.

Preparation of Calendar of College Activities:

Before the commencement of the Academic year, IQAC prepares a calendar of activities to be conducted and fixes tentative dates. Tentative schedules and tentative Agenda for the Programme will be prepared. At the end of the Academic year IQAC reviews the Calendar. The activities that remain to be conducted will be rescheduled and planned prospectively. In the same manner all the Departments will plan their activities like Seminars, Assignments, Quiz, Guest Lecture and other activities, tentatively and submit the same to the IQAC. IQAC, will review the activities of the

Departments monthly. At the end of the Academic year, the Departments will submit the report of the Departmental activities in that particular academic year to IQAC.

Observation of Important Days:

IQAC takes a special interest in making students understand the importance of various days like, Women Equality Day, Literacy-Day, Science-Day, World Tourism-Day, National Girl Child Day, Women's Day, Teachers' Day, Students' Day etc., and incorporate them in the activities Calendar. Eminent personalities in the respective fields will be invited to address the Students. Students will be enlightened on the importance of the Days and its observation.

In this way IQAC conducts many programmes to promote quality in the field of Education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To promote standards in higher Education the institution focuses on the methodologies that are used by teachers in the process and teaching & learning. The methods and strategies are reviewed continuously as per the changing needs of the students.

IQAC in the College reviews frequently the methodologies adopted by the teachers and suggests the new techniques can be adopted to make the Learning & Teaching Process more beneficial to the Students.

MANA TV:

The CCE of the Government of AP arranges TV programmes of lectures of subject-experts, specialists of different departments on live TV. IQAC made it binding on all the departments to watch video-lectures through LMS. Students will get an exposure to different lectures from all over the State and the process of knowledge sharing will make the process of learning more lively & fruitful.

Virtual Classroom Teaching:

Using ICT will enable the Students to get access to more quality Education. IQAC stresses that all the Staff are needed to take at least a lecture per week in the Virtual Classroom.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a women's college, our vision focuses on creating a safe space for our students and providing a gender sensitive and empowering education. The pedagogy of gender sensitization is not limited to classrooms alone. We delight ourselves in having created a energetic campus environment that allows students to think

vitality, and question, act and stand firm innovatively. The Women Empowerment Cell (WEC) plays a vital role in fostering gender sensitivity on campus. . In order to Promote gender equity among students the college is organizing various curricular and co-curricular activities like celebrating international women's day, Karate training, Sports events, International girl child day etc,. Each department organizes events that emphasize the institution's vision and mission to provide empowering education to young women. The WEC have organized various awareness orientation programmes and workshops for all the students, teaching and non-teaching staff on the issue of sexual harassment at the workplace. GDCW Srikalahasti has an active Internal Complaints Committee, to register complaints of harassment and to undertake formal proceedings to resolve them.

File Description	Documents
Annual gender sensitization action plan	http://www.gdcwsrikalahasti.ac.in/women-empowerment-cell/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2021/12/SPF.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

According to the Government of India's resolution to ban all single-use plastics, the college supervision declared the GDCW Campus plastic free. The ban is applicable to all entities. In our Campus we are separating dry and wet waste by placing different dustbins. The city municipal corporation will come daily to collect and dispose the solid waste.

Liquid Waste Management

Our campus equipped with well organized drainage system to deviate liquid waste. Reuse of waste water produced by Reverse Osmosis (RO) system in the college by channelizing this water in the washrooms and staffrooms.

E-Waste Management

We organized an E-Waste Awareness Campaign. talks, quizzes and competitions were held to educate the students and staff alike and to encourage active participation. Various department and student level sensitization programmes have also been organized

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

C. Any 2 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDCW Srikalahasti is an institution with values and best practices at multiple levels including its admission policy, where students from different cultures are admitted. All festivals like Diwali, Onam, Christmas etc. are celebrated with equal fervor. We celebrate and protect cultural, regional, linguistic, communal, socio-economic diversities through student groups. Our campus attached with government BC, SC and ST hostels for the girl students with proper protection and nutritious food that helps them to achieve their education in free of cost. we have different scholarship programmes for EBC, BC, SC, and ST students like amnavodi, vidyadevena etc., UGC sponsored remedial classes are conducted and have a book bank for SC/ST/OBC and other students who need additional help in English, Hindi, Mathematics and Computer Science. College administration is organizing different awareness programmes on cultural, regional, linguistic, communal socioeconomic issues.

<https://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2021/12/CollegeActivities20-21.pdf>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Government Degree College for Women has been committed to enlightening our students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties. Various programmes and activities are organized by departments .GDCW has an active National Service Scheme (NSS) unit where students engage in community service programmes. National Unity Day is observed with a pledge to celebrate our glorious history of national integration. To promote the ideal of the Swachh Bharat Abhiyan, GDCW organises cleanliness drives like Swachhta Kalashala. International Yoga Day has been observed by the college through online sessions by the yoga trainers and make the students to practice in home for their good health. . Constitution Day is observed with a oath to commemorate the adoption of the constitution of india.GDCW believes that promoting religious harmony is very important to maintain peace in our diverse society in accordance with the principle of secularism as enshrined in the Preamble of the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gdcwsrikalahasti.ac.in/wp-content/uploads/2021/12/CollegeActivities20-21.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes

D. Any 1 of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorating days, events and festivals of national importance honors the great heritage of India. Recognizing the momentous contributions of historical figures to freedom and justice, likewise, inspires the youth. GDCW observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways. GDCW celebrates India's Independence Day with much fanfare. Students, teachers and administrative staff join in the celebrations, which commence with the singing of the National Anthem. As a tribute to the father of our nation, on 2nd October, the birth anniversary of Mahatma Gandhi, programmes by, NSS, etc Dr. Sarvepalli Radhakrishnan's birth anniversary on 5th Sept, observed nationally as Teacher's Day, is celebrated at both the department and college level. Sardar Vallabhai Patel's birthday on 31st October is commemorated as National Unity Day. The GDCW commemorates International Women's Day on 8th March with street plays, student seminars and discussions to honour the historical and contemporary struggles of women for empowerment. On 25th January, National Voter's Day, celebrated by department of political science.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Format for Presentation of Best Practices

(Institution should submit the Best Practices in this format only)

Best Practice I: Morning Assembly and Meditation

1. Title of the Practice: Morning Assembly and Meditation

1. . Objectives of the Practice: To inculcate the values of discipline, punctuality and to practice tranquility of mind.
2. . The Context we conduct student assembly for about 20 minutes in the morning. The prayer starts at 9:40 A.M. Students do meditation for 15 minutes. By this, they have ample scope for introspection and concentration. They collect the strength to face the toils of the day. Pledge is one of the special features of the assembly. Self framed pledge of the institution is taken by all the students to respect and help elders, parents and teachers. etc. Talk of the day is another activity daily executed in the prayer. Teachers address the gathering drawing their attention towards subject of topical interest. The information related to the curriculum and extracurricular activities are communicated in the assembly. Singing of VandeMataram and National Anthem generate patriotic feelings, love for cultural heritage and traditions. It motivates the students to march towards successful career.
3. . The Practice This makes the students to be disciplined and well mannered. Makes them to attend the college in time.

Meditation provides mental relaxation that strive the students to actively participate in all academic and co curricular activities throughout the day.

4. . Evidence of Success Encouraging feedback on the program testifies to the success of the students in curricular and extracurricular aspects and in promoting value based outcome in their efforts. Teachers find this as a platform to communicate new and current trends and counsel the students on authentic issues.

6. Problems Encountered and Resources Required: Some of the students are not able to attend due to their bus facilities.

Best Practice II: Free Mid-day Meals

1. Title of the Practice: Free Mid-day Meals

1. . Objectives of the Practice: A Mid-day meal is provided by the local temple authority " Srikalahastheswara Devasthanam" to the nonresident students, who come from near-by villages. It is really boon to the poor students.
2. . The Context This practice helps the students hailing from far flung villages to attend the college located in town. As the college runs from 10 A.M to 5 P.M. and students have to stay on the campus till the closing time. Students who come from distant places by local transport have felt inconvenient to bring lunch since they have to start very early from their places. Hence, the institution therefore launched Mid-day Meal Program with the charitable and philanthropic cooperation of the Srikalahastiswara Devasthanam. On all the working days, they supply food regularly. It is not only a benefit for the students but a reputation to the institution. In addition to regular lunch, bananas and eggs are also provided weekly once or twice.
3. . The Practice This practice is another laudable part of the Institution because it enables the students to attend the college regularly and focus more on classroom activities to enhance their knowledge and skills. Students who belong to economically disadvantaged sections are drawn towards the academic milieu through this scheme.
4. . Evidence of Success The program accounts for grand

success. It has promoted in boosting the enrollment and attendance also has brought down the drop rate.

5. . Problems Encountered and Resources Required: NIL

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Vidya Dadhati Vinayam" "Knowledge gives obedience". With the VISION to imbue quality education and administer an ambience that provides professionally competent, responsible, prosperous and socially ethical and MISSION by stimulate the Academic environment for promotion of quality in teaching, learning and research in higher education through ICT and innovative modern techniques.

The institution is established for strengthening & educating rural women. The college aims at empowering women at large and acts as a belvedere for many functional activities of literary and other benevolent organizations in the town. True relation between teacher and student of the institution is distinct as such to present and achieve respectively. Teachers are Well qualified, Dedicated and venerable, Well trained, Accustomed with the vision and the mission. Though the teaching and non teaching faculties are transferable to other Government colleges for every five years. It is the fortunate that the faculty come and accustom themselves to the environment of tradition in terms of dedication towards Mission.

The institution with its distinctive nature pulls reasonable number of women students to join the college in different disciplines. The college strives to achieve its goal of women welfare and higher education.

Provide web link to:

<https://www.gdcwsrikalahasti.ac.in/vision-mission/>

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

For the Academic Year 2021-2022 we are planning to

- Conduct "Swacch Kalashala "Programme on every first saturday of the month for Clean & Green campus.
- Conduct of plastic free day and vehicle free day on every second friday of the month for awareness of plastic free and pollution control.
- Collection of student welfare fund on every third thursday of the month for welfare of students.
- Anti - Ragging Awareness Programme for the Students.
- Bridge Course for the I year Admitted students by the concerned departments.
- Celebration of Important Days like Yoga day, Environmental Day , International Women's Day etc.
- Organize national and international commemorative days, events and festivals
- Organize Student Seminars/Extension Lectures /Quiz by Concerned departments of the college.
- Conduct Programmes related to Awareness on Health, hygiene and nutrition.
- Free Mid-day meals for the Student and Staff
- Public Address System for regular use in the college
- Introduction of standardized mechanism for reporting to IQAC
- Workshop for students on skill development Programme
- Awareness programme on Entrepreneurship for Students
- More ICT enabled class-rooms.