



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. C.S. Sukumar Reddy
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08578-222442
Mobile no.		9493618620
Registered Email		gdcw.skht@gmail.com
Alternate Email		iqacgdpgcw.skht@gmail.com
Address		Door.No. 1-979, Telugu Ganga Colony, Srikalahasti, Chittoor (Dt), Andhra Pradesh - 517644
City/Town		SRIKALAHASTI
State/UT		Andhra Pradesh
Pincode		517644

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ms. P. Sobha Latha
Phone no/Alternate Phone no.	+918985882063
Mobile no.	7780367316
Registered Email	psobhalatha@gmail.com
Alternate Email	psobhalatha0208@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.gdcwsrikalahasti.org/images/aqar1718.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gdcwsrikalahasti.org/images/collegecal19-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.73	2019	09-Sep-2019	24-Sep-2024

6. Date of Establishment of IQAC	15-Dec-2008
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Awareness programme on	16-Oct-2019	205

Various Career opportunities	1	
Awareness Programme on Women Rights & Child Marriages	26-Sep-2019 1	175
Inauguration of Certificate Courses & Awareness on various cells	04-Sep-2019 1	180
NAAC Awareness Programme	23-Jul-2019 1	220
Induction Programme to I Year Students	18-Jul-2019 1	80
International Yoga Day	21-Jun-2019 1	210
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Induction Programme for 1st year Students on 18/07/2019

2. Organized NAAC Awareness Programme on 23/07/2019

3. Inauguration of Certificate Courses on 04/09/2019

4. DRC Quiz Competition conducted on 06-01-2020

5. Organized NAAC Sponsored Two day National Level Workshop on 07/02/2020 & 08/02/2020

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Counseling for slow learners of 2nd & 3rd years	Pass Percentage Improved
Commencement of Classes for I Sem Students Orientation for I Sem Students	Conducted Induction Training
Reopening of the college and Staff meeting Inviting suggestions from staff regarding admissions and curriculum Commencement of Classes for III and V Sem Students	Admissions are increased

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CPDC	17-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Feb-2020

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

31-Jan-2020

17. Does the Institution have Management Information System ?	No
---	----

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College for Women, Srikalahasti is affiliated to Sri Venkateswara University, Tirupati and hence strictly adheres to the syllabus designed by the BOS of affiliated university for UG and PG levels. There is an emphasis for effective curriculum delivery on the following three aspects of teaching learning and evaluation. ? Preparing the syllabus by the Board of Studies concerned of the University with an academic calendar that specifies the duration of the semester, the date of commencement and end of semesters. ? Implementation of the curriculum through Staff Council comprising of In-charges of the department and the IQAC is in in conventional practice by all the affiliated colleges. ? IQAC prepares an action plan at the beginning of the academic year, Presenting suggestions for the enrichment syllabus to the BOS by the departments concerned. After the approval and circulation of the syllabus by the university, distribution of courses among the faculty fructifies through the resolution passed in the departmental meetings. All the faculty members prepare Annual Curricular Plans and Teaching plans in accordance with the academic calendar and syllabus given for the courses by the University with intensive review periodically by the In-charges of the Departments and by the Principal. For the effective curriculum delivery the college encourages the faculty to attend • Orientation programmes, Refresher courses organizing by the Universities and Academic Staff Colleges which enrich them in understanding the teaching learning practices. • The IQAC also organizes workshops for the faculty which also help for the effective curriculum delivery • Adopting the ICT based teaching and learning well supported with help of LCDs, Virtual Classrooms and e-resources. • Encouraging the students to watch MANA TV and online classes. • Honing the students in the skills like employable themselves, necessary societal living skills through JKC, APSSDC in addition to the foundation courses prescribed by the University. • Conducting subject wise bridge courses at the beginning of academic year to enlighten about the curriculum and to provide a platform to take up their respective programmes. • Organising Guest lectures, Seminars, Workshops, Conferences is in regular practice. to impart knowledge in the subjects concerned. • Organising field trips in order to enrich practical knowledge and to develop observation skills among the students, to facilitate experiential learning and to inculcate research temperament among the students. • Evaluating the academic performance of the students in internal and external examinations. including both written Examination and Practical Examinations • Organising Remedial classes to the students according to their performance • Conducting Student Seminars, Quiz, and Group Discussions frequently • Guidance and coaching for the aspirants of PG entrance examination • Effective usage of the Laboratories and Library Facilities In addition to these features, the curriculum is supplemented by Add on/ Need based certificate courses and to enhance the competencies of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
-------------	-----------------	-----------------------	----------	------------------------------------	-------------------

					urship	
Bioinformatics	--	06/09/2019	180	employability	Bioinformatics Career scope and job prospects have become widespread after merging of the information technology sector has taken place with that of molecular biology. Job prospects are in all sectors of biotechnology, pharmaceutical etc	
Self Defence	--	16/09/2019	25	Physical Exercise	It helps to improve self confidence and helps to reduce dependency on others	
Photoshop	--	06/09/2019	30	employability	Discuss about basic concepts of Photoshop	
Fundamentals of Computers	--	20/10/2019	25	employability/entrepreneurship	It helps to create practical knowledge required for students career	
Fashion Designing	--	06/09/2019	30	employability	Discuss about the basics of tailoring, machine embroidery, stitching blouses and salwars etc	
Tally Naipunya	--	16/12/2019	60	employability	Tally is an accounting software	

that is very much useful in making calculations in small and mid-level businesses.

Python -- 01/07/2019 60

Programming Language

Python is an interpreted, high level and general purpose programming language.

Amazon Web Services -- 27/12/2020 35

cloud computing platform

Amazon Web Services is a subsidiary of Amazon providing on-demand cloud computing platforms and APIs to individuals, companies and governments on a metered pay-as-you-go basis.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Economics, Political Science	06/06/2019
BCom	Commerce	06/06/2019
BSc	Maths, Physics, Chemistry	06/06/2019
BSc	Maths, Statistics, Computer science	06/06/2019
BSc	Maths, Physics, Computer Science	06/06/2019
BSc	Microbiology, Zoology, Chemistry	06/06/2019

BCom	Computer Applications	06/06/2019
------	-----------------------	------------

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	120	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values and Professional ethics	01/07/2019	180
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>On-line Feedback System to collect feedback on curriculum from the stakeholders like Students, Teachers, Employers, Alumni and Parents is being done in the institution. • Student feedback: The College conducts online feedback at the end of the academic year. The students give feedback on curriculum taught to them in that year. The general assessment of the feedback on different aspects like curricular, academic enrichment, teacher performance on their teaching performance, student support on giving grades with multiple answers excellent, very good, good, satisfactory, to be improved. As per the feedback collected from the students on the aspects like curriculum, academic environment and student support, more than 80 of the students have given response as very good and good on the four point scale on the curriculum, academic environment and student support. Some of the students has expressed that some additional courses (like as journalism, job oriented technical courses) to be taught apart from the regular courses in their curriculum.. • Teacher's feedback: It is on their views about the curriculum provided by the affiliated University and in turn presenting their suggestions on the curriculum to the parent university. As per the feedback collected from the teachers on curriculum, such as course structure, syllabus, relevance and applicability. More than 75 teachers have given a positive response. Teachers has expressed that though the textbooks are very much relevant to the syllabus, some of the books are very costly in terms of the students hailing from rural and economically backward, in this</p>

connection they also expressed that better to prescribe text books with less cost. • Alumni feedback: Evaluation is being done on the Feedback from Alumni on the subject knowledge of the program, level of meeting expectation, progress of Alumni in career after graduation, impact of training, motivation at Institute, training on employability skills. As per the feedback collected from the alumni on the aspects like curriculum, electives, evaluation, job skills, etc., more than 75 of the alumni gave responses as very good. • Employers' feedback: It highlights evaluation parameters in the form of subject knowledge, attitude, behavior, Regularity, Punctuality, Maturity, Motivation, Creativity, Presentation Skills and ability to get along with others. The analysis of this feedback helps the institute in reframing the course content and various skill development training. It also helps in determining overall employability of our students at various levels. As per the feedback collected from the employer on curriculum, more than 80 of them has given overall positive response, but suggested to make the students industry ready. • Parents' feedback: It is also being done based on overall development of their ward and about learning environment in the college as well as imparting value based education to facilitate the Institute immensely reorienting the administrative, accommodation, general ambience, the skill development, suitability of the courses for career growth of the ward. As per the feedback collected from the parents on curriculum, more than 80 of the parents are very much satisfied with the curriculum taught by the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History, Economics, Political Science	40	28	21
BCom	Commerce	40	23	21
BSc	Mathematics, Physics, Chemistry	30	20	13
BSc	Mathematics, Statistics, Computer science	60	18	11
BSc	Mathematics, Physics, Computer science	60	27	24
BSc	Microbiology, Zoology, Chemistry	60	41	32
BCom	Computer Applications	60	65	60

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
------	-----------------------------	-----------------------------	-----------------------------	-----------------------------	--------------------

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	378	59	18	Nil	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution has adopted mentoring system to ignite spark of knowledge in students. It gives an opportunity to the teachers to understand the psychology of students and their understanding levels in learning. Mentor-Mentee system in our college facilitates constant interaction between faculty and students. The responsibility of each class teacher is to counsel them on their personal, academic and career concerns. In our college, mentors share their knowledge, experience and wisdom with the students. They stimulate curiosity and build confidence by presenting new ideas, opportunities and challenges. By providing an open and supportive environment, mentors identify the talents and interests of mentees and help them in attaining their goals. Mentors inspire mentees by sharing the real time stories of achievements of great people. Mentor encourages open communication, offers support, defines expectations, maintains contacts, and counsels the students to be honest, innovative creative. Mentor gives suggestions to the mentees and advises them to be reliable and consistent, positive and enthusiastic. Adoption of Mentor-Mentee system could support for ? Bridging the gap between the teachers and students. ? Creating a better environment in the college, where students liberally approach the teachers for both educational and personal guidance. ? Enhancement of knowledge for both teachers and students by effective two-way communication. ? Guide them in the selection of electives ? Counsel the students who are not confident in a few subjects ? Creating awareness and extending support to students for Govt. Higher Education examinations. ? Motivating to pursue higher studies and entrepreneurship. ? Facilitating advice and support for improvement in academic performance. ? Interaction with the parents when students are weak in academic related activities, irregular to classes and behavioural changes in the students. Ongoing process: ? Conducting regular meetings between mentor and mentee. ? Maintaining Student Profiles for each student. ? Student profiles contain both personal and academic data. ? Allowing the students to approach the mentor for both academic personal problems. ? Providing professional /career advice regularly to the mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
437	18	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	18	6	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
---------------	---	-------------	---

international level

bodies

No Data Entered/Not Applicable !!!

[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution initiates certain reforms in assessing the students academic performance and learning process. As a part of sound educational strategy, Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year is in practice. The performance evaluation of each course has • Internal Assessment and • External Assessment. Internal Assessment: There are two internal tests and assignments for each course. Out of the two internal tests, the better of the two will be considered for the eligibility for semester end examination. Besides assessing the students performance based on tests, the institution has been initiated new reforms in evaluating the students progression through • Conducting class-seminars, student study projects, slip tests, quizzes, group discussions, debates,online quizzes, plickers etc. to evaluate the presentation and progression of students in their Academics • Monitoring the schedules of internal assessments on regular basis and institute academic calendar prepared as per the academic calendar of affiliating university. • Orientation program on the evaluation process at the beginning of the first Semester. • Remedial Classes for the students for better performance. • Special counseling to the students with poor attendance. • Encouraging the students to participate in Sports, NCC and NSS activities which enable them to update their subject knowledge through recreation to catch up with their peers. • Giving more assignments to improve their performance. • Counseling the students about their mistakes committed in the previous examination • Continuous evaluation for the courses having practical examination • Giving more practice to the students while conducting experiments especially in computer science, computer applications, science subjects etc. • Conducting mock viva voce keeping in view of Project work evaluation • Conducting, quizzes, group discussions, debates etc., to improve the communication and negotiation skills. External Assessment: External examinations will be conducted at the end of every semester for all the theory papers and practical papers of all semesters with the duration of three hours. Students should possess 75 attendance in each semester and 40 of marks in Internals to appear for University Examination. Result Analysis is done by the concerned departments after getting the results of end-semester exams. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts department-wise Review Meetings to give necessary feedback for the betterment of students' performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution has a well-defined standard operating procedure to develop the academic calendar in tune with affiliating university calendar and transparency is maintained in conducting internal examinations and internal evaluation. The Institutional plan process is

- Preparing standard Academic Calendar every year conforming the academic calendar of the affiliated university and CCE (office of the Commissioner of Collegiate Education).
- The calendar has the internal Examination schedule and the tentative schedule of external Examination.
- The Academic Calendar helps as a source of information and planner for Faculty, students, office staff and other stakeholders of the institute.
- It encompasses all the processes of the institute such as administrative, academic, co-curricular and extracurricular activities.
- Plan of Action to accomplish the PO's and CO's in all courses
- Keeping a very strong foundation of the academic delivery, Academic Calendar lays down the institute's vision and mission also.
- Strictly following the schedule mentioned in institutional calendar.
- It has a mechanism to ensure syllabus completion and conduct of CIE within the time frame and accordingly the various measures for improvement in view of semester end examination.
- Schedule is prepared for conducting Remedial sessions on weekdays with special time table in zero hours.
- Maintaining the effectiveness in adhering to Academic calendar designed by the institution as per the proceedings of APSCHE, CCE and Affiliated University. It is being thoroughly monitored by the Principal/Vice-Principal, the IQAC coordinator and the Academic coordinator.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcwsrikalahasti.org/images/POs-and-COs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/1AdsnnUvbndU5xEc8WSbKsDOgyaW4xkAZX2D5PIhQw98/edit#responses>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Quality Initiatives and Evaluation Reforms to Assess HEIs-The Role of IQAC	IQAC	07/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
-	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Applications	1	5.54
International	Computer Applications	1	0.31
International	Political Science	1	2.58
International	Mathematics	1	2.81
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
K. Savithri, Lecturer in History	3
B.Durga Anuja, Lecturer in Computer Applications	2
P. Sobha Latha, Lecturer in Mathematics	1
Dr.B.Swaroop, Lecturer in Mathematics	2

Dr.A.Sujala Swapna Smitha, Lecturer in Physics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
-	-	-	2020	0	-	Null
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
-	--	-	2020	Null	Null	-
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Pre Republic day Parade	Participation	Ministry of Skill Development , Entrepreneurship, youth affairs and sports,NSS Regional Centre, Hyderabad	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
--------------------	---	----------------------	--	--

No Data Entered/Not Applicable !!!

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
-	-	-	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
619478	619478

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
----------------------	----------	-------------	-------

No Data Entered/Not Applicable !!!

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	120	2	0	1	2	1	11	72	0
Added	0	0	0	0	0	0	0	0	0
Total	120	2	0	1	2	1	11	72	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

72 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
418000	407000	133085	133085

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our institution provides necessary facilities for the overall growth of the students and follow certain procedures and policies for maintaining and utilizing physical, academic and support facilities: 1. Accession registers and stock registers are maintained by the concerned department/committee for the equipment/material purchased for the development of academic, physical and support facilities. 2. Annual stock verification committees are formed to inspect the actual stock available and identify the working status of each item. 3. Log books are maintained for each item to record the usage stats of the facility. 4. List of facilities available in each department/laboratory is placed at the entrance. 5. Our institution gives top priority to cleanliness. Necessary instructions are given to students regarding the maintenance of

campus hygiene. 6. Library, Laboratories, sports complex are regularly cleaned by the sweepers. 7. List of Do's and Don'ts are placed in the entrance of laboratories, Library, and other facilities. 8. The users must follow these guidelines strictly. 9. Students should carry their identity cards while using the laboratory and library facilities. 10. Several committees such as minor repairs committee, campus maintenance committee, Audio-visual committee, etc., are formed to identify the repair works if any and complete the repair works. 11. Library services are provided during the college working hours and each student is issued a maximum of 5 books to take home. 12. Internet connected computer labs are available for students. Each student is allowed to utilize these computers in stipulated time. 13. Sports activities are conducted outside the college hours. Students involved in sports activities are provided with necessary equipment and dress.

<http://www.gdcwsrikalahasti.org/index.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	08/07/2019	380	All Lecturers
Yoga Meditation	21/06/2019	225	Department of Physical Education
Remedial coaching	12/09/2019	185	Concern Departments
Soft skill development	02/08/2019	125	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	JKC	70	70	Nil	16
2019	APSSDC	45	45	Nil	8
2019	Career Guidance Cell	235	168	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay Writing Competition on Bhagat Singh on 27-09-2019	College	13
Cultural Activities - Singing Dancing	College	18
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	1	Nil	-	T Sonia
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It has been a process of constituting the student union every year in the college with Principal and Vice-Principal as President and Vice-President respectively and with four student representatives. At the beginning of the academic year, Principal with the resolution passed in the staff council nominates students for the student union purely on the basis of merit and righteousness. • the first step, students usually with good academic performance are nominated as class representatives. • among the class representatives, merit students are selected as Chairman, Secretary, Joint Secretary and Lady Secretary of the Student Union on rotation basis so as to ensure equal opportunity to all the courses in the college. College management ensures for students active participation both in academic and administrative front. Therefore, some of the student representatives are nominated as the members of various committees which are involved in the administration of college activities. Students actively participate in the curricular, co-curricular and extra-curricular activities that take place in the college. Interested students enrol themselves as the members of NCC, NSS, Red Ribbon Club, Youth Red Cross Society and Consumers Club of the college and as the committee members' students take initiative in organising various events in the college also students take part in community services like Swachh Bharat, campaigning ODF, etc. College management provided an opportunity for the student representation in various key committees of the college. Principal with the advice of Vice-President of Students Union nominates the student representatives for various committees. Students have representation in the following committees. 1) Internal Quality Assurance Cell(IQAC) 2) Project Monitoring Unit (PMU) of RUSA 3) Student Union 4) Student Grievance and Redressal Committee 5) Anti-Ragging Committee 6) Cultural Committee 7) College Magazine Committee 8) Women - Empowerment Cell This arrangement that is providing representation to the students in various committees will enhance the exposure of the students and provide them an opportunity to develop the negotiation skills, inter personal and communication skills and the leadership qualities. Student Union plays a key role in organising and celebrating occasions such as Independence Day, Republic Day, Teachers Day, Consumers Day, International Women's Day, Aids Day, College Annual Day, Sports Day, etc. College Student Union and other student representatives play a role of intermediary between the college management and the students. They serve as the voice of the students by bringing the problems of the students into the notice of the management and disseminate the useful information to the students. In toto, Student Union works for smooth functioning of the system and weal of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

--

5.4.2 – No. of enrolled Alumni:

48

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The practices of the institution by decentralization and participative management in academic and administrative for the effectiveness and smooth functioning are : ? The Principal, being the head of the institution delegates and decentralizes the work among the teaching and non-teaching staff of the institution. ? Delegation of the authorities related to the academic and administrative issues to the vice-principal, in-charges of the departments. ? Decentralization the responsibilities to the staff concerned as per the duties and to the co-ordinators of various committees. ? All the in-charges constitute a staff council which is instrumental in decision making process. Various committees have been in practice with some of the faculty as conveners and members that play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committees meetings are held at regular intervals of time, passing on resolutions and taking necessary actions for the proper implementation of plans. The following are the some of the committees 1. College Planning and Development Council (CPDC) 2. Internal Quality Assurance Cell (IQAC) 3. Students Union Committee 4. Examination Committee 5. Women Empowerment Cell 6. Grievance Redressal Cell

The practices of the institution by decentralization and participative management in academic and administrative for the effectiveness and smooth functioning are : ? The Principal, being the head of the institution delegates and decentralizes the work among the teaching and non-teaching staff of the institution. ? Delegation of the authorities related to the academic and administrative issues to the vice-principal, in-charges of the departments. ? Decentralization the responsibilities to the staff concerned as per the duties and to the co-ordinators of various committees. ? All the in-charges constitute a staff council which is instrumental in decision making process. Various committees have been in practice with some of the faculty as conveners and members that play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committees meetings are held at regular intervals of time, passing on resolutions and taking necessary actions for the proper implementation of plans. The following are the some of the committees 1. College Planning and Development Council (CPDC) 2. Internal Quality Assurance Cell (IQAC) 3. Students Union Committee 4. Examination Committee 5. Women Empowerment Cell 6. Grievance Redressal Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none">• Equipped with open educational resource like the Information and Library Network (INFLIBNET) an online journal to help the staff and students.• Book Bank exclusively for SC/ST students in the library providing state budget annually.• Equipped with a computer, a photocopy machine and reading facilities.• Direct access to books and magazines.• Purchase of books and magazines on regular basis.•

Display of new arrivals. • Arrangement for rain water harvesting and beautification of college premises. • ICT enabled classrooms including digital and virtual classrooms. • Facilitate to use Computers and LCD projector for seminars and assignments.

Research and Development

• Constituted a Research Committee by the Principal to strengthen and motivate the faculty members to improve their academic research and facilitate guidance to organize workshops to promote research activity in the institution. • Encouraging the faculty for research projects as well as students' research projects/study projects supporting for better outcomes. • Promoting the research paper publications in national and international journals during college Common Meetings

Examination and Evaluation

• Conducting meetings by the principal regularly for smooth functioning of examinations and evaluation process directing the Vice-Principal and Examination committee. • Applying for the university examination with payment of fee is online. • Evaluation process of theory papers is for 75 marks external by the university and 25 marks for internal on Mid-Semester Test, Assignments/ Paper presentation/ Class room seminars/ Projects etc by the faculty concerned as per the standard procedure set by the University. Supplying the Question papers is also in the same procedure. • Evaluation process of the practical examinations in the Institution by the External Examiners appointed by the University

Teaching and Learning

The administration of the College ensures a proper teaching learning environment: • Following different teaching methods and techniques to present their subject topics through power point presentation. • Availing the virtual class room with LCD projector, Digital class rooms, you tube lessons and OHP transparencies to enhance the learning experience. • Using Learning Management System (LMS) to enrich them towards learning experience. Participation in class room seminars, MANA TV programmes, different literary competitions such as District Resource Centre (DRC) competitions,

Yuvatharangam etc., • Feedback from the students regarding the effectiveness of the teaching in and out of classroom from time to time.

Curriculum Development

• The Institution has limited role in the development of curriculum in any course. But, the Board of Studies (BOS) keeps the role of designing the syllabus at the university level and in turn the same takes into circulation among all the colleges affiliated to the University. • With the directions and the guidelines of Andhra Pradesh State Council of Higher Education (APSCHE), the syllabus and the evaluation system are in practice for all the programmes including Add on courses on concurrence at the University level. • At the institution level

Human Resource Management

• In Government Higher Education Institutions of Andhra Pradesh, Principal is the administrator. Recruitment of the teaching and non-teaching staff is done by the Government through Andhra Pradesh Public Service Commission and also on promotions. • Engaging the vacant posts by Contract and Guest faculty as per the directions of the Regional Joint Director concerned. • Organizing Cultural and Spiritual Programmes like Yoga Day, Women's Day, College Day for stress management and awareness. • Deputing the Permanent teaching faculty to Refresher, Orientation and Short Term courses with duty leave to enhance the standards of academic environment • Teaching faculties are encourage to participate in national and international conferences, workshops etc., • Students are managed by giving semester time table to run the classes according to a time frame and academic plans are submitted by the faculty to complete the syllabus.

Industry Interaction / Collaboration

• Organized interaction programme with NGO Way Foundation on the occasssion of UNO Day • Dr.G.Ramachandra Reddy, Chemist and Scientist , Glory Pharmaceutical Industry , Tirupati addressed the students on Fresher's Day and Chemistry and Physics Departments have MoU with the Industry. • Departments organized field trips to Cocacola Compay , Yerpudu. • The some of the departments

	of college have MOU's with other Institutions.
Admission of Students	<p>Admissions are carried out strictly according to affiliating university and AP state Government rules and regulations.</p> <ul style="list-style-type: none"> • Wide publicity given about schedule of Admissions through Press notes. Faculty involved in admission drives/campaigns in nearby mandals and in nearby junior colleges. • Admission Committee verifies the candidates eligibility and admit the candidates as per the norms • The college strictly adheres to the Government norms in the admission process giving chance to the meritorious students belonging to the various sections of the society. As usual the admission of students into the Institution is made on the basis of Merit and SC,ST,BC and Women reservations policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Under this area as a part of e-governance the Institution was created its own website and also implementing the biometric attendance management system for both the staff and the students through IAMS.
Administration	? e-Office is used for any communication to the authorities concerned regarding <ul style="list-style-type: none"> • File management • Knowledge management system • E-file Reports • Employees Master Details
Finance and Accounts	The payment system of salaries of staff and other financial activities are operating through Comprehensive Financial Management System (CFMS), A.P. Cyber Treasury, Government of Andhra Pradesh.
Student Admission and Support	The Institution has been implementing the online admission system through Andhra Pradesh Student Academic Management System (APSAMS).
Examination	Applying for the external examination results are published through the S.V. University Examination Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
------	-----------------	---------------------------------------	-----------------------------------	-------------------

		for which financial support provided	which membership fee is provided	
2020	---	----	---	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	09/09/2019	21/09/2019	14
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
. Employee Health Scheme. 2. Medical Reimbursement 3. Personal Loan, Home Loan and Educational Loan for their children on salary basis.	Employee Health Scheme. 2. Medical Reimbursement 3. Personal Loan, Home Loan and Educational Loan for their children on salary basis. 4. Festival Advance Facility.	. Scholarships are providing by the A.P. Govt. Social Welfare Department. 2. National Merit Scholarship sanctioned by MHRD. 3. Poor Boys Fund contributed by Staff members of the college. 4. Endowment prizes given to the toppers in the University Exams by the Lecturers. 5. Conducting Career Counseling. 6. Proficiency prizes by the faculty.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit at the end of Academic year about the scholarships of SC/ST/BC/ Minorities, special fee fund and Stock verification in all the departments by the committees(finance and non finance) constituted for physical verification of the stock and the entries in the register. The expenditure out of the funds and grants by the state budget and UGC by the local Auditors. External audit by the team from the Regional Joint Director (RJD) of Collegiate Education, Kadapa and Accountant General, AP and the District Treasury Officer (DTO) for salaries of the staff, scholarships reimbursement, budgets, expenditure of the college

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-----	0	----
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE/ Affiliated University	Yes	PRINCIPAL
Administrative	Yes	CCE/RJD	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents interacted with NAAC Peer Team 2. Class Incharges are always in contact with the parents of the students directly 3. Frequent parent- teacher meetings arranged and feedback will be collected from students.
--

6.5.3 – Development programmes for support staff (at least three)

1. Free eye- check up programme. 2. Awareness program on "Online Banking" by the State Bank of India. 3. Awareness program on "Learning Management System" (LMS).

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of new certificate courses in Fashion Design, fundamentals of computers, Bio informatics Photo Shop and Self defence. 2. Proposal for RUSA funding for infrastructure development has been initiated and the proposal will be submitted soon. 3. Workshop organized by IQAC on Quality Initiatives in higher education.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Awareness programme by SHAKTI police Team	18/07/2019	18/07/2019	280	Nil
2. Celebration of Women Equality Day	26/08/2019	28/08/2019	30	Nil
3. State Nutrition Month Celebrations	23/09/2019	23/09/2019	210	Nil
4. Sensitisation programme on Women issues by NGO, ABHAYA	26/09/2019	26/12/2020	320	Nil
5. Motivational Lecture by Sandhya Goli, Chess Player	30/12/2019	30/12/2019	280	Nil
6. Awareness Programme on Career Opportunities for Women	09/01/2020	09/01/2020	170	Nil
7. National Girl Child Day	24/01/2020	24/01/2020	170	Nil
8. Celebration of International Women's Day	08/03/2020	08/03/2020	100	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Total power requirement : 15KWH Renewable energy generated and used : NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
-----------------	--------	-------------------------

Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	21/06/2019	1	International Yoga Day	Community engagement	130
2019	Nil	1	03/07/2019	1	Awareness programme on HIV/AIDS	Mental and Physical health	250
2019	Nil	1	29/08/2019	1	Celebration of Mother Language Day	Community engagement	330
2019	Nil	1	29/08/2019	1	National Sport Day	Community Engagement	330
2019	Nil	1	17/10/2019	1	Kishore Balika Awarnes Programme	Community engagement	100
2019	Nil	1	01/12/2019	1	Mega Job Drive	Community engagement	80
2019	Nil	1	24/12/2019	1	Blood Group tests	Medical	100

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Code of Conduct	24/06/2019	<p>All should abide by the rules of conduct given below</p> <ol style="list-style-type: none">1. Conduct where they behave in a manner that will maintain and strengthen the confidence of the people involved in connection with the stakeholders.2. Should not involve in any indecent and detrimental activities that spoil the integrity of the institution.3. The staff is expected to discharge their duties in academic and administration activities of the institution with efficiency, impartiality, honesty and fairness.4. Both staff and students are dutiful in avoiding waste and extravagance in the use of institutional property like electricity, water, paper etc.5. Staff shall act to create an atmosphere where students will be free from harassment, victimization and exploitation.6. Unnecessary complications arising from forbidden involvement is strictly prohibited on the campus.7. Staff should not disseminate any information that is incorrect or which may mar the goodwill and reputation of the institution.8. Every member of the staff should be zealous and enthusiastic to improve the quality of teaching.9. Staff should not disclose the information related to the office or correspondence without prior intimation to the

head of the institution.

10. For healthy living and lifestyle students are expected to participate not only in all academic activities but also in extra-curricular activities.

11. Both staff and students utilize ICT devices for teaching and learning respectively.

12. No staff or student should involve in any anti-social activities inside or outside of the campus.

13. Use of abusive language either by the staff or by the students on the campus is strictly prohibited.

14. Students should wear uniform daily to avoid economic and social class differences.

15. Ragging is prohibited on the campus and measures are in place to make the institution ragging free campus.

16. Along with the pursuit of studies the students should involve in extension activities that are helpful to the surrounding communities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. World Youth Skill Day	15/07/2019	15/07/2019	35
2. National Sport Day	29/08/2019	29/08/2019	330
3. NSS Day	24/09/2019	24/09/2019	300
4. World Students Day (Birth Anniversary of Dr. A P J Abdul Kalam)	15/10/2019	15/10/2019	230
5. 75th UNO Day	24/10/2019	24/10/2019	160
6. National Unity Day (Birth Anniversary of Sri Sardar Vallabhai Patel)	31/10/2019	31/10/2019	160
7. 70th	26/11/2019	26/11/2019	240

Constitutional Day			
8. National Consumer Day	24/12/2019	24/12/2019	140
9. Women Teachers Day(Birth Anniversary of Srimathi Savithri Bhai Phule)	03/01/2020	03/01/2020	150
10. National Voters Day	25/01/2020	25/01/2020	100
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Botanical Garden to represent biodiversity. 2. Rainwater harvesting. 3. Bi-Cycles are used by the students in the campus. 4. Plastic Free Campus 5. Use of LED bulbs 6. Paperless Office: Most of the office information is given through e-mail.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Morning Assembly and Meditation

- Title of the Practice:** Morning Assembly and Meditation
- Goal:** To inculcate the values of discipline, punctuality and to practice tranquility of mind.
- The Context:** we conduct student assembly for about 20 minutes in the morning. The prayer starts at 9:40 A.M. Students do meditation for 15 minutes. By this, they have ample scope for introspection and concentration. They collect the strength to face the toils of the day. Pledge is one of the special features of the assembly. Self framed pledge of the institution is taken by all the students to respect and help elders, parents and teachers. etc. Talk of the day is another activity daily executed in the prayer. Teachers address the gathering drawing their attention towards subject of topical interest. The information related to the curriculum and extracurricular activities are communicated in the assembly. Singing of Vande Mataram and National Anthem generate patriotic feelings, love for cultural heritage and traditions. It motivates the students to march towards successful career.
- Evidence of success:** Encouraging feedback on the program testifies to the success of the students in curricular and extracurricular aspects and in promoting value based outcome in their efforts. Teachers find this as a platform to communicate new and current trends and counsel the students on authentic issues.

Best Practice II: Free Mid-day Meals

- Title of the Practice:** Free Mid-day Meals
- Goal:** A Mid-day meal is provided by the local temple authority " Srikalahastheswara Devasthanam" to the nonresident students, who come from near-by villages. It is really boon to the poor students.
- The Context:** This practice helps the students hailing from far flung villages to attend the college located in town. As the college runs from 10 A.M to 5 P.M. and students have to stay on the campus till the closing time. Students who come from distant places by local transport have felt inconvenient to bring lunch since they have to start very early from their places. Hence, the institution therefore launched Mid-day Meal Program with the charitable and philanthropic cooperation of the Srikalahastiswara Devasthanam. On all the working days, they supply food regularly. It is not only a benefit for the students but a reputation to the institution. In addition to regular lunch, bananas and eggs are also provided weekly once or twice.
- The Practice:** This practice is another laudable part of the Institution because it enables the students to attend the college regularly and focus more on classroom activities to enhance their knowledge and skills. Students who belong to economically

disadvantaged sections are drawn towards the academic milieu through this scheme. 5. Evidence of Success: The program accounts for grand success. It has promoted in boosting the enrollment and attendance also has brought down the drop rate. Best Practice III: Proficiency Awards and Endowment Prizes 1. Title of the Practice: Proficiency Awards and Endowment Prizes 2. Goal: To amplify confidence and competence among the students. 3. The Context: Time time again when a striving student faces a financial or logistical obstacle, the fund allows us to make a strategic investment that in turn enables the student to solve the problem and move forward in the most efficient and productive way. 4. The Practice: There is a practice in the college that supports and encourages meritorious students. Money is donated by philanthropists to provide cash prizes for the students in various disciplines who secure highest marks in the University examinations. Further, at the time of college Annual day celebrations, such students who have already completed their course will get prizes in the form of cash, so that this act of encouragement may inspire and motivate the students on the campus to secure excellent marks in the year end exams conducted by the University. Adding to this gesture, recently another effort is made to extend support to students by the staff. Every faculty member voluntarily contributed to give away Gold and Silver Medals to the sixth semester students who secure best marks in the formative and summative assessments of the five consecutive semesters. The medals are offered from every discipline, irrespective of the mode of appointment i.e, Regular, Contract, Part time and Guest faculty. All the faculty are delightful enough to contribute to the setting up of the fund towards these proficiency prizes to increase confidence and competence among the students who are lagging behind in studies due to various financial constraints. 5. Evidence of Success: The students were enthusiastic throughout the academic year. Each and every student strived hard to get the Endowment/ Proficiency prizes. By this the score of the students started increasing every year. It has also created a healthy competition among the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcwsrikalahasti.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

MOTTO --- "Vidya Dadhati Vinayam" ("Knowledge gives obedience") With the VISION to imbue quality education and administer an ambience that provides professionally competent, responsible, prosperous and socially ethical and MISSION by stimulate the Academic environment for promotion of quality in teaching, learning and research in higher education through ICT and innovative modern techniques. The institution is established for strengthening educating rural women. It is one of the three institutions that offer education to women in Chittoor district. The college aims at empowering women at large and acts as a belvedere for many functional activities of literary and other benevolent organizations in the town. Students also get admission into the college to learn from the teachers for the same objective. True relation between teacher and student of the institution is distinct as such to present and achieve respectively. The unique quality is primarily expecting from the student and facilitating feature of the teacher is the same. Teachers are Well qualified, Dedicated and venerable, Well trained, Accustomed with the vision and the mission. Though the teaching and non teaching faculties are transferable to other Government colleges for every five years. It is the fortunate that the faculty come and accustom themselves to the environment of tradition in terms of dedication towards Mission. The institution with its distinctive nature

pulls reasonable number of women students to join the college as it offers both UG and PG programs in different disciplines Students are with the features of Humility, Modesty and honesty, Determined to the vision. The students give effulgence to the college by expressing that they are the students of this college with pride and confidence. The college strives to achieve its goal of women welfare and higher education.

Provide the weblink of the institution

<http://www.gdcwsrikalahasti.org>

8.Future Plans of Actions for Next Academic Year

Future Plans • Encourage the teaching fraternity to develop e-content for SWAYAM and LMS by APCCE. • Organise Student Induction Programme for first year students. • Use ICT in teaching and learning process to the Maximum extent to convert the traditional classrooms as blended classrooms. • Organize Parent- Teacher meeting and Alumni meeting twice in a year to strengthen the institution, based on their feedback. • Conduct counseling sessions to reduce Dropout rate. • Installation of solar-panels for classrooms, Labs etc under renewable energy • Internal assessment by using ICT tools • Encourage the faculty and students of Science stream to do Action Research Projects • Motivate faculty to send proposals to Organize more Seminars/Workshops • Subscribe bulk SMS service to deliver urgent information to the students and to the parents regarding academic aspects • Workshop for students on Skill Development Programme • Awareness programmes on Entrepreneurship for Students. • Construction of a new building with 12 classrooms, two computer labs 4 smart classrooms, 1000 seat auditorium with Digital screen, internet and LCD projector, Digital Classroom with video recording facility, waiting hall and Lavatory as the present building in dilapidated condition which was constructed in 1970s. • Extension of Library with automation at the earliest possible • Construction of own hostel for our students. • Planning to go for ISO Certification. • Sponsor meritorious awards (Silver medals) for top students in each group by teaching faculty of the institution and CPDC members to encourage the students and create interest towards learning. • Medical assistance to the non teaching staff with the contribution by the teaching fraternity • To submit AQAR for the year 2020-2021.