SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE FOR WOMEN

D/NO-979, TGP COLONY, SRIKALAHASTI, CHITTOOR DISTIRICT
517644
www.gdcwsrikalahasti.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College for Women, Srikalahasti is an affiliated college of Sri Venkateswara University, Tirupati. The college is inaugurated on 13th of August 1988, by the Government of Andhra Pradesh with the motive of giving higher education to the women from rural back ground and the motto of the college is "Vidya Dadati Vinayam" —(“Knowledge gives obedience").

The institution has been graded as B+ (78.3%) by NAAC on 01/02/2006. Since its inception it strongly believes in a value-driven education,instil organizational-culture that motivates students for their all round development. The faculty has been striving hard to imbibe quality education with values that may set a leadership committed to fulfillment of the institution’s Vision and Mission.

The Institution is specifically established keeping in view of the backwardness of women existing in very poor economic status of this area, besides, low literacy rate of women that has been affecting the overall development of the region. Hence, the fundamental duty of the institution is to teach and motivate the women students for higher studies and to strive towards achieving glory in all aspects of life through education.

The institution is also striving towards setting a trend for women empowerment and self - reliance by inculcating the spirit of service along with professional skills.

It is explicit that the college atmosphere makes students realize that there are no short cuts to become achievers in their personal and professional life. There has been a demand for greater focus on career development. Hence, the college is providing various skill oriented programmes towards developing creative and critical thinking to nurture innovation and brilliance in students.

The college also discerns that the values should be instilled among young minds to enrich themselves to be prepared for paradigm shift from illiteracy to literacy, literacy to education, from being reactive to proactive, being led by others to being initiators, competition to collaboration, self - contentedness to team contentedness, casualness to creativity, inactivity to competency to become exceptional personally and professionally.

Vision

The instiution has a vision to imbue quality education and administer an ambience that provides professionally competent, responsible, prosperous and socially ethical.

Mission

1. The mission of the institution is to upgrade the teaching fraternity who stimulate the students in their zeal for pursuit of higher studies and knowledge.
2. To teach the students how to think but not what to think that leads to research and innovation.
3. To stimulate the Academic environment for promotion of quality in teaching, learning and research in higher education through ICT and innovative modern techniques.

4. To encourage the spirit of self-reliance, accountability, autonomy and diligence in achieving global competency both in personal and professional life.
5. To inculcate practical knowledge by strengthening MOUs with other research and teaching institutions as well industries.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Nearby Special Economic Zone (SEZ) provides jobs to do during vacations.
- Supportive environment to organize various extension programmes and community Service.
- NET/SLET/ PhD qualified teachers are an asset to the Institution.
- Ideal student and teacher ratio.
- Since the college is exclusively for women there are no disturbances or agitations that hinder activities and development programmes.
- Many of the senior staff members are on BOS, BOI on University role and least worked as resource persons for number of National Seminars.
- JKC, a training centre, to equip students with employability skills, Computer skills and communication and soft skills operates in the college.
- Employability Skill Center is sanctioned to the institution, besides the JKC.
- Through ESC, Campus Recruitment Training and other IT related skills are upgraded to face the competition in the job market.
- Two units of NSS which are Dynamic.
- A good library with INLIBNET facility.
- Campus is enabled wsith Wi-Fi

Institutional Weakness

- The College is located in a semi urban area and a little away from the town.
- Means of transport is not convenient to the students to reach the Campus.
- Most of the students are slow learners as they come from illiterate family background.
- Admissions are very few due to frequently changing fee structure and late reimbursement.
- Due to Non availability of Advanced Internet Facility, Students are deprived of using optimum Advantage of Internet.
- Insufficient classrooms.
- There is no hostel building with in the campus.
- Insufficient infrastructure and labs.

Institutional Opportunity

- The institution has opportunity to utilise ICT tools (Laptops, Televisions and Virtual classroom) provided by APSSDC and the Commissionerate of Collegiate Education, AP to promote employability skills through Equal Opportunity Cell.
- The college is providing facilities required to do online courses through MOOCS.
- The Tata Institute of Social Sciences provides opportunity to the students by introducing a parallel

degree as TISS.
- JKC/Placement Cell gives training on Communication & Soft Skills, Analytical Skills, and Computer Skills and also conducts campus drives for placements in companies.
- Campus recruitment training has been regular due to multinational companies put up in SEZ, Sricity.
- The institution has the potentiality to become a post-graduate college which has already four PG Courses on hand – M.Com. M.Sc.,(Zoology), M.A., (English), & M.A., (Telugu) by strengthening the labs and infrastructure.
- Since many industries are situated in and around Srikalahasti, employability is assured to the students in sectors suitable to their degrees.
- The Campus provides an opportunity for holistic development of women students to face future challenges in life.

Institutional Challenge

- Competition from many degree colleges in the town.
- The financial position of the parents is a challenge.
- Student progress in terms of skills for getting employment in the nearby SEZ with better packages remains a challenge.
- Incomplete digitalization of the library of the college.
- Promoting creative and innovative spirit among students for research.
- Research funding for projects remains as a challenge.
- Implementing e-governance mechanism in the college.
- Improving language and communication skills among students.
- Motivating Alumni to be in continuous touch is a challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government Degree College for Women, Srikalahasti is affiliated to Sri Venkateswara University, Tirupathi. The Institution offers 7 Undergraduate (3Conventional and 4Restructured) and 4 Post Graduate Courses with twelve core subject options. Each department is striving for effective implementation of the prescribed curriculum by the University. Academic calendar is prepared and implemented as per the guidelines of the university. Annual examination system prevailed previously till 2014-15. Since 2015-16 the pattern has changed to semester system under CBCS, as per the CCE and University guidelines.

The college has a well defined vision and mission that is clearly spelled out to the students on the college website. Further, students are made aware of this well in advance at the time of admissions. Besides, each and every department has its own objectives with incessant efforts to achieve excellence. The College claims the credit of having senior most faculty acting as members or chairpersons in the ‘board of studies’ of S.V.University. They play a major role in designing and modifying the syllabus as per the needs in the changing environments.

The curriculum is augmented with foundation courses like Human Values and professional ethics, Environmental Studies, ICT, Communication and Soft skills. Besides, there is some flexibility in the design and development of the curriculum. So, different certificate courses like Employability Skills, Spoken English,

Talley, Google Code etc are offered for professional skill enhancement of students.

Further, effective feedback system is followed in the institution. The feedback on syllabus is gleaned from the stakeholders and analyzed. The recommendations and opinions will be informed though representation to the university authorities concerned through proper channel.

Teaching-learning and Evaluation

The institution has a clear procedure for admissions and adheres to the rule of reservation. JKC and SDC (Skill Development Centre) have been making every effort to fulfill the needs of the student community in the learning process. It also aims at improving the quality of teaching learning process by adopting student-centric methods through steps like focusing on using online resources, PPTs, charts, graphs, videos, and visual audio aids etc. These aids would help students to think, analyze and set creative and unique goals. being creative and unique. Advanced learners are enthused to participate in seminars and to make their presentations at various levels of competitions. Special care is taken to help the slow learners in this regard.

Presently, the institution has 25 sanctioned posts. 14 regular, 2 part-time, 3-contract and 4-guest faculty with 6- Ph.Ds, 3-M.Phils, 4-SLETs and visiting teachers.Student teacher ratio is 1: 16. Teachers are constantly striving for innovation in teaching by using active teaching-learning methods and approaches such as Group discussions, quiz, debates, Just a minute talk, class seminars, presentation on different topics. In addition to that, computer simulation techniques are used in teaching to draw the attention of innovative ideas in students.

The college follows the process of continuous assessment of the students of UG and PG women using direct or indirect methods to evaluate their performance in curricular and co-curricular aspects. The college has developed the POs, PSOs and COs which are hosted in the website, and has instituted a transparent mechanism for handling students' grievances. The average pass percentage is above 60 per cent.

Research, Innovations and Extension

Primarily, the institution is with UG curriculum. However, it is permitted to PG courses in M.Com, M.Sc. Zoology, M.A. English and M.A. Telugu. Though the institution has no research centre as such research activities have been taken up by encouraging the staff to do Major/ Minor Research Projects by providing on-duty. During the last five years One Major and Three Minor Research projects of UGC have been completed by the staff.

Besides, Three National Seminars under the sponsorship of UGC and one National Workshop under the sponsorship of IASC, Bangalore, INSA, New Delhi and NISA, Allahabad, have been organized in 2014-15. Two University Level Seminars by Telugu Sahiti Samithi have organised on the Campus during 2016-17 and 2017-18. 48 papers have been published in journals, conference proceedings and as book chapters by the Staff. The College also encourages newly joined faculty to do research under different programs like FDP (Faculty Development Programme) and SAS (Self-Appraisal Scheme) etc.

The Institution is maintaining linkages and MOUs with peer degree colleges, technical institutions for doing collaborative work in sharing of knowledge and thus providing opportunity to the students to make use of the same.

The Institution is actively involving in community and extension services through the two NSS units. Three villages are adopted where awareness on health, hygiene, clean and green, digitalization, Net banking/ Mobile Banking and other social issues like the eradication of child marriages which are customary in Srikalahasti region are discussed. Institution organized various awareness programmes and activities at college level by various 'Cells' to enlighten the women students about health, legal, self-defence, financial, and other women related issues to empower them and involve them to mobilize the public through rallies. Nearly seventy extension activities have been done on the campus and generated awareness to the students. The NSS units have a memorandum of Understanding with Red Cross Society to create awareness on Disaster management preparedness and to give opportunity to the students of the college to involve in their activities. Red Cross Society presents awards and incentives to the best students for their active involvement with innovative ideas.

Infrastructure and Learning Resources

The Institution has 8 buildings in all – Those are one main building consists of Office, Department of Physical education, Dept. of English, Department of Biology, Department of Physics, Department of Computer Science, Department of Micro biology and Department of Mathematics.

An exclusive building is there for Principal. Another building consists of library, JKC, Computer Applications and Arts and Languages staff rooms. Another building consist of SDC and Arts – class rooms and one more building with commerce block.

A seminar hall and an open auditorium present in the college. A virtual class room also there with fiber net facility.

It has 11 well furnished classrooms and eight labs. The institution has an excellent library with a hoard of books related to the latest curriculum, along with referance books and computer facilities with INFLIBNET. Apart from this there are plans to meet future developments regarding expansion of the existing buildings, construction of extra e-class rooms, virtual class rooms, common hall, full pledged digital library etc. The college has well equipped and well maintained facilities for sports and games. It has facilities like play ground, space for indoor and outdoor games like Gym, badminton, ball-badminton, table tennis, caroms, chess, basket ball and volley ball.

Student Support and Progression

The college aims at providing necessary assistance to students to meet their academic requirements. The fee structure is as per the norms of the affiliated university. For the smooth progression of the students the Govt. is providing scholarships to eligible students. In addition to that, the college stands committed on providing support to economically weaker students who do not receive any kind of scholarships in terms of freeships. The institution is collecting amount through student welfare fund and donations of philanthropists'etc., the collected amount is distributed equally to the needy students from all courses. The average of students benefited is about 60.

The college alumni are involved in increasing the admissions. Student counseling is done on a regular basis. The JKC/ Placement Cell of the college helps the students to become employable. It conducts various workshops and training programmes to enhance their personality and help them to get jobs. The institution makes an effort to facilitate progression towards attaining employment. Career Guidance Cell organizes

workshops and counseling programs to go for higher studies as well as getting suitable jobs.

Co-curricular and Extra-curricular activities are given enhance student potentialities. Students are encouraged to participate in various intra and inter college platforms to prove their hidden talents and skills. The college has a unique student union body purely elected on merit basis. It also has Grievances Redressal Committee, Anti-ragging Committee etc., for the welfare of the students.

Governance, Leadership and Management

1. The College has an effective Internal Quality Assurance Cell (IQAC) which facilitates quality teaching-learning environment in the institution.
2. The College Management has instituted number of Excellence Awards for Students.
3. Restructured the entire website of the college.
4. Internal and external audit is carried out.
5. The college has conducted Academic and Administrative audit each and every year.

Institutional Values and Best Practices

- **:** To develop humble qualities which are much more required for later life of a student.
- : The Day starts with Meditation in the college. Doing meditation helps the students to increase concentration levels, peace of mind and to develop real personality.

Talk Radio: It inculcates an interest to follow the news headlines every day and it cultivates a habit of going to library and collect news to read. It provides an opportunity to be a jockey or anchoring on radio.

Free Mid-day Meals: Students coming from farer places would have little time to prepare lunch. The free mid - day meal being provided by the Srikalahasthiswara Samsthan at the campus, helps to keep the students on the campus as the college runs a full session (10.00 AM to 5.00 PM).

- Karate classes enable students to improve strength and confidence which later could be of help throughout their later lives.

Banana Boost: weekly once plantains are born by staff all the students in the college.

Student Welfare Fund Scheme:

An other important thing is that of launching Student Welfare Fund Scheme in 2017-18 with the motto of Students help the poor students who are Economically Weaker. Lecturers of the College and Philanthropists who are inspired also contribute.It is first of its kind in the history of the College.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE FOR WOMEN
Address	D/NO-979, TGP COLONY, SRIKALAHASTI, CHITTOOR DISTIRICT
City	SRIKALAHASTI
State	Andhra Pradesh
Pin	517644
Website	www.gdcwsrikalahasti.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	C SREERAMULU	08578-222442	9491145556	-	gdcw.skht@gmail.com
IQAC / CIQA coordinator	G ARAVIND	08578-222174	8074421649	-	iqacgdpgcskht@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	13-08-1988

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Andhra Pradesh	Sri Venkateswara University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	27-09-2004	View Document
12B of UGC	27-09-2004	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	D/NO-979, TGP COLONY, SRIKALAHASTI, CHITTOOR DISTIRICT	Semi-urban	2.5	4400

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,History	36	INTERMEDIATE	Telugu	40	20
UG	BCom,Commerce	36	INTERMEDIATE	Telugu	40	7
UG	BSc,Mathematics	36	INTERMEDIATE	English	30	7
UG	BSc,Statistics	36	INTERMEDIATE	English	60	14
UG	BSc,Computer Science	36	INTERMEDIATE	English	60	20
UG	BSc,Microbiology	36	INTERMEDIATE	English	60	20
UG	BCom,Computer Applications	36	INTEMEDIATE	English	60	50
UG	BA,Economics	36	INTERMEDIATE	English	60	0
PG	MCom,Commerce	24	BACHELOR DEGREE IN COMMERCE	English	40	8
PG	MSc,Zoolgy	24	BACHELOR DEGREE IN B.SC With one of the subject Zoology	English	40	14
PG	MA,English	24	ANY DEGREE	English	40	6
PG	MA,Telugu	24	ANY DEGREE	Telugu	40	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				14
Recruited	0	0	0	0	0	0	0	0	5	9	0	14
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				11
Recruited	0	0	0	0	0	0	0	0	5	6	0	11
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	4	1	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	2	3	0	5
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	2	4	0	6

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	1	1	0	2

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	4	0	5

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	0	0	0	0	0
	Female	29	0	0	0	29
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	152	0	0	0	152
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	58	65	50	54
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	11	6	11	21
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	33	46	29	55
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	10	10	11	14
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	2	2	0	3
	Others	0	0	0	0
Total		114	129	101	147

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 11

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	10	9	7

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
333	307	363	423	512

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
235	235	221	202	116

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
73	60	99	123	119

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	21	18	17	17

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	24	22	22

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 12

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.96	6.41	7.57	25.91	13.89

Number of computers

Response: 130

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well planned and documented process. The institution has developed a structured and effective implementation of the curriculum to impart quality education to cater to the needs of the students of present generation. Curricula planned in such a way to meet general issues of the students hailing from rural areas. Special focus on slow learners has been taken.

The institution has constituted an academic advisory committee, which appoints incharges of different departments to look after an action plan for optimal and effective output. Suggestions are taken into consideration for creating atmosphere of problem solving method of education

Academic Calendar:

The academic Calendar is prepared as per the instructions of affiliated University and CCE. The curricula of calendar feature the provision that identifies a bi-directional alignment between Vision and courses as such that the gaps may be determined as well.

Academic schedule and the requirements at the department level as per the action plans are formed by the committees of the Institution.

Lesson Plan:

A Lesson plan includes learning objectives, learning outcomes, topics of content, reference - books and the expected results from the students by learning through the well prepared curriculum by respective faculty members at the beginning of each semester through the committees. Lesson plan provide an insight of time lines as per the schedule of semester.

Vision and Mission of Department:

The Vision and Mission of the institution is realized through the well planned aims and objectives of each and every department. Each and every department has a design of program educational objectives (PEO) and program outcomes (PO) to be achieved. The activities of each and every department are planned in such a way to realize the objectives to reach goals of vision and mission of the institution. The curriculum has given more importance to cross cutting issues relevant to gender, environment, sustainability, human values and professional ethics in to the curriculum.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 10

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	2	1

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 27.17

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	5	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 36.36

1.2.1.1 How many new courses are introduced within the last five years

Response: 4

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 36.29

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
235	128	93	100	102

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

- The College has been established exclusively for women, so that the Gender difference is reduced.
- The Women Empowerment Cell conducts gender sensitization and equality programs timely to boost confidence in the stakeholders.
- The vision of the college is centered on appraisal of self-sustainability of women in financial, social & psychological grounds to meet the needs of the hour.
- Some of the alumni of the college are employed in and around Srikalahasti in the Special Economic Zone.
- The college approach towards sustainable environment is very clear and loud, the curriculum itself has a subject implemented by the S.V.University, known **"Environmental Science".**
- All the students are trained to promote the conservation of Environment not only in the college campus but also at their communities.
- The college conducts number of programmes on the Environment, such as green audit, planting saplings.
- The college celebrates National & International Environment Day to Create Awareness on sustainability of Nature.
- The College is fortunate to have the subjects like "Human Values & Professional Ethics" prescribed by the affiliated University.
- The UG and PG students are made to understand the importance of value education and how to sustain environment through the foundation courses.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five

years	
File Description	**Document**
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	**Document**
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E.None of the above

File Description	**Document**
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: E. Feedback not collected

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 27.86

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
146	101	129	113	138

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
510	510	480	440	360

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 59.24

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
130	90	117	102	115

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The Institution assesses the learning levels of the students in the beginning of the academic year. During the first week, a test is conducted to assess the standards of the newly admitted students. In order to fill the gap a bridge course is extended to upgrade standards of students. Further, during the period students are able to learn objectives and outcomes of the courses. Students are trained in such a way so that they cope with the learning objectives in the higher education. This course also enables the students to acquaint with vision and mission, goals and objectives, semester examination system, CBCS pattern. Foundation courses like Human values, Environmental Science, Leadership Skills, Communication and Soft Skills, career oriented courses, language skills and job oriented courses etc., are also being offered at the college.

The entire faculty involve in the programme and enlighten the students about the pattern of study, which varies from school and Junior college level. The institution has collected the filled-in student profiles with the particulars of the students which are maintained by the lecturers-in-charge of the class. The analysis of the profile enables the mentors who are nominated to classify the differential capabilities and requirements of the students. They address the needs of the students if necessary, with the help of the counselors. The new entrants are encouraged to mingle with senior students to know about the facilities on the college premises.

After the commencement of regular course work, a close observation of the classroom behaviour of the students and the evaluation of their performance in their tests enable the faculty to identify the different levels of students. After identification of slow learners, the course teachers counsel them to drop inhibitions and instill confidence in them to focus their concentration and attention on studies. Department wise Special Course material is provided to them and remedial classes are conducted to improve their level of learning. The remedial classes are taken out of regular timetable. Besides, slow learners are allotted to the advanced learners to fit the two-way learning strategy.

Correspondingly, the advanced learners are identified during interactive sessions, active participation in classroom activities, good performance in examinations, in Question-Answer sessions, etc,. They are encouraged to keep up their confidence to enhance their academic performance. Challenging assignments and projects are assigned to them to hone their intellectual caliber and sharpen their inquisitiveness, and experience experience the thrill of learning and enjoy the pleasure of achievement. They are also motivated to take up self-study courses through online for independent pursuit of further studies. Advanced learners of UG courses and PG students are encouraged to apply for students' projects from funding agencies, participate and present research papers in seminars/ conferences at collegiate/ inter-collegiate/ state/ regional/ national levels. Not only that, even their proficiency in studies is recognized, appreciated and awarded with Gold and Silver medals offered by CPDC members, Teaching Fraternity of the college, Alumni and Philanthropists of the town on the College Annual Day.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 17.53

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The foremost objective of the institution is to afford quality education to the students in bringing out proficiency and skills hidden in them and to make them realize their responsibilities towards the society. Besides, they are motivated to discharge their bounden duties. For this, the institution is following various student-centric methods such as group discussions, role plays, debates, games, cultural activities, case studies, paper presentations, and various types of group works which would let the students acquire of

knowledge and its application for societal transformation and wealth generation of the Nation. In addition to the various experiential learning activities like field trips, practicums, cooperative education, and service learning etc., the institution has been providing the students opportunity to participate in various extension activities like swachha bharat, health awareness programs in local colonies etc., which help the students to share the knowledge they received with the public. So also by participating in such activities they can enhance their skills and learn the values which make them good citizens. These kinds of activities even allow students to develop communication skills, soft skills, ability to take risks and think critically, to find out answers to questions and to make decisions. These student-centric learning strategies reinforce the ability to maintain negotiation skills in complex conditions in them. These methods of learning also help the students to find a way to work collaboratively. Through these methods of learning, students can manage their own learning, by receiving the instructions from the teachers about what to do, why to do and when to do it. The relationship between student and teacher changes to student and facilitator. In this method, there is a lot of scope for students to think innovatively to develop skills. Interdisciplinary learning experience through virtual classroom also augments interest among stakeholders as it mimics real world learning. Average and below average students are being benefited through this method of learning, than through just listening to the lectures and reading books. Besides, they come out of shyness and fear of expressing their views. Through open questions, leading questions, and questions set as problems to be considered are all effective ways of encouraging reflection in experiential learning. Some of the skills that are acquired by students are

1. Self-confidence and a willingness to take initiatives
2. Employability skills
3. Interpersonal skills
4. Negotiation skills
5. Management skills
6. Communication skills
7. Working with people,
8. Intrapersonal skills etc.

Through JKC, the Institution has offered Courses which would help them to earn while learn, by the documentation of data as a part of digital India through a state project by an agency namely “Madhu Master Minds”.In this project, students have participated actively and have earned while they learned. This has given hands on experience to the students.

How ever, the institution has been balancing the experiential activities and the underlying content or theory by framing time-table. At the end of every year the institution collects feedback from the students to make necessary modifications in the teaching-learning strategies for the following year.

File Description	Document
Any additional information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 19

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 17.53

2.3.3.1 Number of mentors

Response: 19

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

At the institutional level, apart from classroom teaching and lecture method, the departments organize variety of teaching and learning activities, which are supplemented with audio visual aids, and ICT gadgets that facilitate favorable and professional environment for active and participatory learning.

Practical sessions prop the students to acquire practical knowledge in the respective subjects. Some of the methods of learning activities provided to the students to impart skills and amplify their ability to interact and involve in learning process are: Role-play, Guided assignment, Seminar, Group discussion, Debate, Guided peer-group teaching and learning, Quiz, Problem-solving session, Brain-storming session, Industrial training programme, Field trips, Visits to industry, factory, bank, botanical garden, University Library, Monuments, Planetarium, Science center, Museum, Star Hotels, Places of Historical importance, Educational tour and Case study etc.,

Another mode of providing learning experience to students is arranging guest lectures, invited talks and student seminars by Department Associations. ICT based learning is promoted through web-assignment, web-quiz, and web-reading. Assignments are given through social media like Whatsapp, facebook etc. Teachers post their views and opinions on the topics through blogs. Through ICT based teaching teachers bring to their classroom a live feeling to students to learn and understand the subject with much ease and interest. Besides, English and other language classes support the students to improve their Communication and Soft skills.

In particular, the institution has been following the changes which the collegiate education has brought in the curricular aspects at the graduation level to face the challenges in the job market. The curriculum has

been designed as per the demand in global market. Hence, much focus has put on the concepts which help students to find answers by exploring ideas on their own. Students are also encouraged to supplement their class room learning through the use of Internet, Library facilities, Enroll for Online Certificate courses etc., for their knowledge development.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 75.97

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 48.11

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	8	9	9

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 14.11

2.4.3.1 Total experience of full-time teachers

Response: 268

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The Institution follows the methods and approaches of the Affiliated University, Sri Venkateswara University. In the last five years there has been a change in the Evaluation methods. During the years 2013 and 2014 the evaluation process had been done annually. The evaluation is purely based on Internal and External Examinations of theory and practicals. The grading system is also in Percentages and divisions like Distinction, First, Second and Third Classes. Since 2015 the evaluation system has changed to Choice based Credit System i.e., the evaluation method is split into the Internal and External. The 100 marks assessment is divided into 25 Marks for Internal Assessment and 75 Marks for External Exam. Internal Assessment is being done at the Institutional level for the 25 Marks.

After the introduction of CBCS system, the institution has been bringing reforms in continuous internal assessment and due weightage is given to internal assessment as per the guidelines of the affiliated University, Sri Venkateswara University, Tiupati.

At the beginning of the academic year, affiliated university circulates academic calendars to all the affiliating colleges which contain information about evaluation methods to be followed for the entire academic year.

Students are made aware of the evaluation process and the aspects for their all-round development by assessing continuously throughout the Semesters for both UG and PG courses. It starts with the bridge course at the beginning of the semester through the preliminary test to assess the standards of students. Later, it is continued with the formative assessments as per the academic schedule framed by the affiliated university and institutional Academic co-ordinator. Furthermore, every teacher frames his/her own internal evaluation process by giving assignments, conducting seminars, quizzes, JAM sessions, paper presentations, role-plays, mini projects, study projects, slip tests, group discussions etc.

Internal Assessment evaluation report is given to students to find out their mistakes and that would help them to be perfect in learning for external examinations.

For PG Courses, the method of continuous evaluation has facilitated the students to improvise their research-oriented skills. It means there is a chance to think creatively and innovatively.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

At the institutional level, method of internal assessment is transparent. The Principal and the respective subject incharge inform the evaluation methods of internal assessment to the students at the begining days of the academic year.

In each semester, for each subject paper and for languages paper the assessment is for 100 marks. For

theory papers - 75 marks for external examination in each subject and 25 marks for Internal examinations. For this 25 marks a written exam, seminar, quiz are conducted and assignments are given for assessment. For science and commerce students practical sessions are conducted for 50 marks by the respective departments with various components suitable to their subjects.

However, Internal examinations are conducted as per the schedule given by the affiliated University. The college level academic coordinator organizes the smooth conduction of Internal Assessment at the institutional level. According to the time-table, two exams are conducted with a duration of 2 hours each per day. Two Internals are conducted and out of them the better percentage is chosen.

Students are also reminded frequently of the rules and regulations of examinations through the subject teachers, lecturer-in-charges and through prior announcements. Fee details and time-table for mid, semester end, and supplementary examinations are displayed on the department notice boards, well in advance. In the assembly, students are reminded of the examination rules by the Principal/ academic coordinator before the commencement of the examinations.

The home examination committee is constituted to evaluate effective implementation of the evaluation reforms by the faculty and continuous monitoring on the performance of students in the exam. The formative assessment and summative mid-exam evaluations are done at institutional level by maintaining Internal marks register and it is monitored by the academic coordinator and it is purely transparent. The departments maintain internal marks registers department wise.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Institutional level grievance of students regarding evaluation is recorded in grievance and redress cell and the committee members redress problems during the meetings.

If questions in semester examinations are out of the prescribed syllabus, it is brought to the notice of the controller of Examinations of the affiliated University immediately on the date of Examination and request for the re-conduct of the exam, if possible. Even after the publication of results, if students face any discrepancy in the award of marks they are encouraged to apply for revaluation through proper channel with the recommendation of the course teacher, the lecturer-in-charge and the Principal. Whenever students received marks lists with errors in internal and practical marks produced by affiliated University, it is brought immediately to the notice of university examination board through proper channel and solve the problem. Supplementary Examinations are held for the final year students who have backlogs in the semesters as per the affiliated University norms and regulations. It is informed to the students immediately after the releasing of examination schedule. Final Year students who failed in one or two subjects are encouraged to apply for instant examination on payment of prescribed fee.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation through framing a time-table for Internals and pre-finals. The Principal, Academic Coordinator and the Staff Council meet and take a decision for conducting Internal Examinations in stipulated time slots. The Examination schedule is informed well in advance to the students and the time-table and room allotment is displayed on the college notice board. Besides, to assess the students skills, group discussions, debates, essay writing, elocution, JAM activities relating to curriculum are conducted. Further, for students who absent themselves for internal exams with valid reasons, a requisition letter from the student will be taken and sent to the lecturer-in-charge of the Department, who in turn submit it to the Principal. After getting prior permission, the lecturers concerned conduct retest to the absentees. After consolidation of all Internal Assessment components at the end of the semester, Best internal assessment marks are sent to the office of the Controller of examinations of the affiliated University through Online. All the departments maintain the Internal Marks registers individually. Consolidated Marks Statements of internal assessment are forwarded to the office of the Controller of Examinations of the affiliated university.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Institution has pursued the Course objectives and outcomes which are approved by the affiliated university for each program. The strategies and methods are made known to all the staff and also informed to the students.

Teaching is also designed in such a way so as to bring out the desired outcomes as stated in the curriculum. The faculty of the departments concerned have planned the curriculum in a way that the learning outcomes (Objectives) of all the courses of UG, PG programmes, which are framed by APSHE and approved by the BOS and the Academic Council of the Affiliated University are achieved. Students are encouraged to work towards course outcomes throughout the course. Awareness programmes on course outcomes are conducted to the students at the beginning of the academic year.

The copies of syllabus containing the objectives of the courses are distributed to students in the beginning of the academic year. Students are motivated towards the learning outcomes, throughout the course of the programme by the course teachers. Special Orientation Programmes on learning outcomes are conducted to the newly appointed staff by the CCE and a one-day programme is conducted at the institutional level to strengthen the teaching strategies to get the desired outcome.

The learning outcomes of the students are examined by the course teachers through regular class tests, mid and semester end examinations, practicals, reviews, etc. The insight of objectives of teaching and learning is checked through the feedback from students, alumni and parents and self assessment of the teachers themselves. Discussion and analysis of results with the students, in the department, in the Staff Council enables the attainment of specified learning outcomes.

The Program Outcomes and Course Outcomes are informed during admissions besides being displayed in the Departments. Apart from this awareness is generated on POS and COS through PPT to the students during the beginning days of the course.

The college has clearly stated the outcomes. The college ensures that the students acquires learning outcomes like communication skills, leaderships skills, practical knowledge pertaining to science subjects etc.

The learning outcomes are made certain by placement record, getting projects sanctioned, and winning of merit scholarships by the UG and PG students and the rate of students going for higher studies. The institution also supports the students to know the various options available in the job market either in the Government or in private sector.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institution ensures the outcomes stated by the affiliated university and the suggestions and feedback are taken by the stakeholders and alumni.

The IQAC collects feedback from the students, alumni and parents in a structured questionnaire, which consists of components on learning outcomes and analyzes the data. The result of the analysis is provided to the course teachers concerned by the Principal with her/his remarks and suggestions.

The Institution conducts two mid-exams for every semester and one grand test to check whether the stated objectives of the curriculum are achieved or not. Slip/ lass tests are conducted to obtain knowledge in the relevant subject. The institute identifies the students who are weak in some areas of topics and are given remedial coaching. Apart from the written tests, assignment work and seminars are given to the students to enable them to gain more knowledge in the subject. Besides, debates, group discussions, essay writing and Elocution competitions are conducted in the classroom to encourage to learn a lot of Zeal. Various departments and committees develop activities like literary days, charts and poster presentations which are displayed in the college premises.

Discussions are held on the results of semester examinations and Awards Committee and the suggestions are analyzed in the Staff Council and implemented, if applicable. The course teachers redesign the teaching plan based on the observations and suggestions received after the analysis of the feedback to draw students' attention and make learning more effective.

The departments identify the reasons for the lapses in students' achievement and provide remedial coaching to the slow learners. Guidance and Counseling is given to the students to overcome the barriers and improve their learning. As a result of continuous and constant mentoring, the students have gained confidence and have secured, first classes, distinctions and received medals. Students who have secured highest marks in their respective subjects in External Examinations are awarded medals and certificates on the College Annual Day and their photos are published with their ranks in the college magazine/ Pamphlet.

The JKC/Placement Cell and Career Guidance Cell organize trainings in soft skills and Campus drives, which provide employment opportunities for the eligible students.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 89.02

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 73

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 82

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.69

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 12.64

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0.74	6.95	4.95

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.22

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 4

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 92

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Basically the institution is a women's college with UG curriculum. Only a few departments have extended to run PG courses such as M.Com, M.Sc. Zoology, M.A. English and M.A. Telugu. To improve the quality of teaching and learning methods, the institution has taken initiation to adopt the use of technology for the transfer of knowledge. Apart from the books available in the library, most of the lecturers use innovative teaching methods to deliver lectures for knowledge sharing including Power Point Presentations, ICT method, using virtual Class Room Teaching, showing You-Tube lessons, etc. Lecturers have registered in MOOCs to increase their knowledge in interdisciplinary subjects. To improve teaching skills, and knowledge and for continuing professional development lecturers are encouraged to deliver guest lectures in neighboring colleges, invited talks, presenting lectures in MANA TV and other faculty forums etc.

To acquaint the students with the importance of fish, their maintenance and the role in supplying the essential proteins department of zoology is maintaining fish pond. Also the department is maintaining the Butterfly park to enlighten the students on the significance of insects in pollination and monitoring biodiversity. Department of physics is using Multi Sim software for virtual physics and electronics practical lab work.

The innovative teaching techniques followed by the department of English for the transfer of knowledge are

- Active learning through peer instruction, group discussion and collaborative problem solving methods
- Role play-to make students step out of their comfort zone and develop interpersonal skills
- Audio-Visual aids-Incorporated audio-visual materials to supplement textbooks. They are like film strips, pictures, info-graphics
- TPS method-pair work to think, Pair and share
- Use of News papers-For improving vocabulary and reading skills like skimming, scanning etc
- Brain storming-Giving single stimulus that serves as a clue for large number of responses. It provides large volume for of productive language practice
- Field Projects-Real-life learning.

All the departments are encouraged to run certificate courses apart from regular UG curriculum to create interest and enhance knowledge in the respective subjects. Other initiatives for creation and transfer of knowledge include special lectures by eminent academicians, senior visiting faculty, inter/intra college programs including cultural competitions, educational field trips, field study, Quiz, Debates, Group Discussions, seminars, project work etc.

Lecturers are encouraged to apply for research projects sponsored by the UGC, New Delhi. A few lecturers had applied for Major and Minor Research Projects and completed successfully. Lecturers are also encouraged to conduct Seminars/Conferences and organize workshops in their respective subjects. Some of the lecturers have organized conferences and conducted workshops with the financial support from UGC. Lecturers are encouraged to attend seminars, conferences workshops, training programs, faculty forums etc to enrich their professional skills. They are also encouraged to publish research papers in various journals and periodicals and books.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 5

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	4	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.98

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	2	2	5

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.63

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	1	7	13	2

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college has provided a platform for every student for her overall development. The following activities have been carried out in the college with the help and support of administration, staff and students. The aim of the programs/activities is to stimulate a sense of social responsibility, to develop leadership qualities among students and to empower girl students to enhance their self confidence, by bringing awareness on their rights and duties.

NSS (National Service Scheme):

NSS provides a platform for every student to exhibit their social responsibilities in society. The motto of the NSS is “Not me but you”. It inculcates team spirit, integrity and joy of selfless service to the students in the community. The college has two NSS Units. Unit –I for Science students and Unit –II for Arts Students. Every year NSS Special Camps are conducted to serve the community through various awareness programs and activities.

Youth Red Cross Society/Red Ribbon Club:

Every year rally’s are conducted to spread awareness on HIV and AIDS. In the year 2015 Youth Red Cross Society was started in the college. YRC programs involve students in promoting Human Values, Disaster Management skills, Public health services, rendering help to those who are in need without discrimination on the basis of caste, color, creed, region, religion and race etc.

Women Empowerment:

Women are still suffering from gender inequality, early/child marriages, street harassment, education inequality and are struggling for basic human rights especially in the rural and semi rural areas of srikalahasti. Empowering women simply means creating awareness on her rights and duties in the society and providing her opportunities to face discrimination without fear self-reliant.

Echo Club: The main aim of this club is to create Environmental awareness among students. Various programs have been conducted through this club to maintain clean, green and healthy ambience in the campus.

Consumer club:

The aim of this club is to bring awareness among students about the consumer's rights and to realize in responsibilities as citizens and consumers in the society. The club also helps the students to impart knowledge on product standards, product quality and about makers. The club creates awareness among students on the consumer's law and helps them know how the consumers get justice when affected. Every year various programs are conducted under the consumer club

Grievance & Redressal cell:

The primary aim of this college is to study in a healthy and problem free atmosphere. The Grievance & Redressal Cell helps the students to express their genuine problems and complaints whatever be the nature of the problem. Students are encouraged to use the suggestion boxes placed on the campus to express constructive suggestions and genuine grievances. They may also approach the members of the cell or any of the other teachers as they like.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 48

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	9	8	8	4

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 6.74

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	35	22	10	11

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 8

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	2	1	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 11

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
9	0	1	0	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The Institution has 11 well furnished classrooms for teaching-learning programmes, out of which seven class-rooms are provided with LCDs and one virtual class room has been established by the CCE in 2017-18 academic year to enrich the teaching learning process. The different departments put together have 130 computers in all.

In addition to these rooms the institution has one multipurpose seminar hall and open air auditorium to conduct seminars, meetings, celebrate functions, prayers, meetings, meditation, yoga-classes, Karate-classes, cultural activities, co-curricular activities, extra-curricular activities and various other meetings.

Besides these, nine well equipped labs (ELL/JKC, Chemistry-2, Physics, Microbiology, Zoology, Computer Applications, Computer Science,) are strengthened and updated with the introduction of CBCS pattern. Each Lab maintains its own stock register, signed by the HOD and counter signed by the principal annually.

JKC /ELL lab has thirty computers along with internet facility to train students in computers as well as language skills.

- It is used not only for developing computing skills but also to do online course through SWAYAM and other platforms.
- B.Sc Computers- Science lab has twenty five systems for students to learn the curricular aspects.
- B.Com Computers - Applications lab has thirty six systems with internet facility.
- ‘Internet resource center’ is available in the institution which is useful to the students and staff as a knowledge centre.
- Internet resource centre has been used with the record of a log-book.
- Mana-TV classes are telecast as per the schedule, for the purpose of learning.
- Through the virtual classes students are benefited by eminent lectures of various colleges and universities of the state.
- The students have often lively interactions and share ideas with the other students as well as subject experts across the Globe.
- A small Garden is maintained in the College.
- The institution has a library equipped with 11268 books which is a perennial - source of knowledge to the students as well as to the teaching staff.

- The library is partially automated, data bases are also available to search for the books.
- The library provides internet and inflibnet with five computers to access the e-resources to the students and staff.
- There is a Health Centre on the campus which is attended by a medical officer to check the general health conditions of the students, once in two months.
- The institution has seven RO filtered water systems at different points of the campus.

- The college has its own ground-water source in addition to the Telugu Ganga-water.
- A visitors' pavilion is provided next to office.
- There is an NSS-Room with all required equipment on the campus.
- Public address system is also available in the institution to announce any information as and when needed. Also used for broadcasting, news by "talk radio".

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

1. SPORTS: For outdoor games:
2. Basket ball, Ball – Badminton, khokho, Kabaddi, Tennicoit, Volleybll, Badminton courts are available on the Campus.
3. GAMES: Indoor games such as Table tennis, Chess, Caroms and Gym are accessible in the physical education department.
4. In 2006 Gymnasium is established in the College with eight Stations, four treadmills, eight ergometres(Cycles), two Vibrator belt System, one Stepper, Twister, a weight lifting set, one Leg extensor to develop physical fitness of the Students and Staff.
5. In the multipurpose hall and in open air auditorium college day functions, skill development Programmes, Yoga - classes, Karate- classes, Cultural- activities, Co-curricular & extracurricular activities are conducted.
6. Over 50 Students use the play ground every day and the number of Gym users vary from 10 – 20 on an average.
7. The physical facilities for games and sports and cultural activities are adequate and many of our students have bagged prizes, won shields and annexed medals at inter university and All India Universities competitions. by their outstanding performance in sports and games.
8. Cultural Activities: Cultural activities are also conducted to develop creativity and to provide a source for recreation for the stakeholders. Students are trained in different folk cultures dramatization, Music and Mono actions so as to enable them to attend different competitions at District, State, University and Inter University Level.
9. In the Yoga - Centre of the college exercises are conducted and Yoga - Day is celebrated to bring awareness among the students about the importance of cultivating consciousness.
10. Apart from regular activities such as Blood Donation Camps, Clean & Green, Health & Personal hygiene awareness Programmes, Disaster management trainings, Protest against child marriage, Swachh Bharat, Youvatharangam Programmes, Tree Plantation, HIV – AIDS rally's are conducted.
11. NSS volunteers participate in special camps on the occasionSivarathri & other local festivals, Youvatharangam, Inter collegiate and Inter University Cultural and Sports competitions. Selected candidates will participate in Republic Day Parade, at New Delhi.

12. Every year a special camp is conducted for 7 Days. In this camp NSS volunteers adopt One Village and conduct activities in accordance with the agenda of the camp.

The Institution has a Play ground of two acres of open ground, surrounded by the buildings.

S.no	Name of the Court	Measurements in Mts	No. of Courts
1	Basket ball Court	20X15 Mts	1
2	Ball badminton	30X20 Mts	1
3	Shuttle Court	44X20 Mts	2
4	Tennikoit Court	44X20 Mts	1
5	Volley ball Court	18X15 Mts	1
6	KhoKho Court	30X20 Mts	1
7	Table Tennis	6X10 Mts	1
8	Gym	5X6 Mts	1

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 66.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 40.31

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	4.71	1.57	19.70	4.35

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library was partially automatized with the help of Mr. C. Suresh using ILMS by Soul Network Version software in the year 2006. The Institution has a Library with an area of 928 Sq.fts. It has a seating capacity of 25 Students to read and five Students to access e-resources at one time. On all working days, the Library works between 9:30am to 5:00pm. During the days of Examination and vocations working hours of the Library are – 10:00 am to 4:00 pm. The Library is equipped with 11268 Books of reference, literature, novels, arts and social sciences. The Library has an advisory committee.

All the books have been purchased are manually noted in the accession register as well as entered in the Computer with accession number. The data is also made available for the students through Database. Staff and students can view on a system the list of books available in the Library. Books can be searched by Subject/Author/Title/Publisher etc.

1. 3 Daily news papers
2. 4 weekly magazines
3. 3 monthly journals

are also made available in the Library.

1. A special book bank has been created exclusively for SC & ST Students.
2. INFLIBNET facility is also provided to the students and faculty, to have access different sources of knowledge like libraries to pursue research.

Library Committee constitutes the following members:

Convener: Smt. Y. Vanaja Lecturer in Political Science

Members:Dr. M. Sreelatha Assoc. Prof. in English

Sri. S. Subbarayudu	Lecturer in Sanskrit
Smt. K. Savithri	Lecturer in History

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Response:

The Library collection includes printed books, maps, CDs, internet and all curriculum related books, provides wide scope of information. It also contains a good collection of rare- books in Telugu and English. To provide an opportunity to the students to prepare for the competitive examinations both private & Government, a wide range of competitive – examination – books are procured along with some general knowledge books /magazines.

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.47

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.27	1.35	0.09	1.78	2.85

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 5.11

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 18

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The Institution has a Seminar Hall with a capacity of 300 seats and is fixed with an LCD projector. Seminars, Workshops, Awareness Programmes, ICT classes are conducted. The institution has one Smart class room and 7 class rooms with LCD overhead projectors which are used for Power point presentation.

Mana TV classes and Virtual classes are keenly followed by the students for effective learning purpose. All the departments are provided with a system/computer through which access of internet and specific sites of membership is allotted for e.g, Inflibnet, National Digital Library, Swayam Prabha.

The department of English has a Language Lab/JKC with 30 Computers with Intel Pentium and Dual Core/1GB/2GB/80GB/160GB configurations.

- The student computers ratio is 3:1
  - B.Com Computer Applications Lab has 36 Systems with Intel Dual Core 2GB/500GB configuration.
  - B.Sc. Computer Science Lab has 25 Systems having Intel Pentium and Dual Core/1GB/2GB/80GB/160GB configurations. The computer – Student ratio is 1:5.
  - All the above labs are equipped with un interrupted power backup through UPS.
  - In the Library 5 computers with internet access is open to the students and the Staff for e-resources.
  - The office has 06 systems with Dual Core/2GB/500 GB configurations.
  - The Institution is providing e-access to JKC, TISS and APSSDC, which provide opportunities and awareness about IT infrastructure, to the students.
  - The institution first goes with LAN internet of BSNL. Then with the release of the Jio 4G it has become convenient to get connected from one's mobile which can easily be connected to Laptop/Desktop.
  - The institution is provided with a fiber net facility with a virtual class room.
  - The institution is planning to get NME – ICT connection.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 2.56

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 59.65

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.95	1.70	6.00	6.20	9.54

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- A computer hardware engineer namely Mr. C.Suresh is recruited for maintenance and upkeep of the infrastructure of the college.
- Respective lecturer-in-charge of the department are given necessary responsibilities to take measures pertaining to maintenance and upkeep of the infrastructure.
- There are established procedures to maintain Laboratory, Library, playgrounds, Computer, Classrooms since the inception of college.

- Maintenance of infrastructure facilities, services and equipment is done as per following details:
- The infrastructure facilities such as classrooms, buildings, hostels, green areas, Playgrounds, Library, Laboratories, Computers etc. are maintained by the maintenance department on the campus.
- The College has power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like, General

Lighting, Power Distribution System, Biometric Systems etc. are undertaken as per their preventive maintenance schedules, guidelines given by the equipment supplier.

- The maintenance of equipment for water pumping plants, sewage, etc. are undertaken as per their preventive maintenance schedules, guidelines given by the equipment supplier.
- Maintenance of Services: The College provides various services / facilities to the students, faculty and staff and are maintained by respective service providers as per contract.

- Teaching aids such as LCD Projectors, PA Systems, Laptops, Desktops, Printers, and Wi-Fi etc. are maintained by IT Helpdesk department.

LABORATORIES:

1. The College has the following Labs.

1. ELL Lab
2. JKC Lab
3. Computer Application Lab
4. Computer Science Lab
5. Commerce Department Lab
6. Physics Lab
7. Chemistry Lab
8. Zoology Lab
9. Micro Biology Lab

1. The above Labs have been maintained through the support of UGC as well as State Government (CCE) with the funds given from time to time.
2. Academic support has been drawn from the University as well as other Colleges in the vicinity of

the College.

LIBRARY:

1. The College Library has been a treasure trove of knowledge to the Institution.
2. The maintenance of Library has been done with the funds allotted by the Government under difference schemes like SC & ST Book Bank.
3. University Grands Commission also supports Financially to collect Books for the Library.
4. The Academic Books are often provided by the State Government through “Telugu Academy”.
5. As and when the Syllabus is modified new Books with the modified Syllabus are being provided as Academic support from the State Government.

SPORTS COMPLEX:

1. The College has inherited the site and buildings from a Project of State Government meant for supply of Water to the whole State and the neighboring state, Tamilnadu and is called “Telugu Ganga”.
2. The premises which is ment for elugu Ganga Project is not aptly designed for play fields, Classrooms and Laboratories.
3. Through the years the Campus has been modified to provide Sports facilities like Basket – ball, Ball badminton, Badminton, Table – tennis, Volley ball and Tennicoit.
4. There is enough space for indoor games like Carromas & Chess.
5. The play fields are maintain by the several Financial Support of special fee paid by the Students.
6. The University Grants Commission also granted some funds to develop Sports infrastructure in the College.

COMPUTERS:

1. All the Departments in the College have been provided with the Systems along with Internet facility.

1. The Computer Science, Library, JKC Labs and Commerce have 2 Labs with Number of 110 Computers in all.
2. The maintenance of all the Systems is usually met with the funds available in the College.

CLASS ROOMS:

1. Though the Campus doesn’t have sufficient number of classrooms for both UG & PG courses, the available accommodation is reasonably comfortable since the college has limited strength.
2. The classrooms are equipped with furniture, lights and fans.
3. Some of them are having overhead projectors connected to system with in the class rooms.
4. One Virtual class room connected with fiber net is available for online Teaching/learning.

File Description	Document
Any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 62.25

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
230	176	220	257	325

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 6.32

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	17	17	32	17

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**

3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 44.15

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
235	171	155	133	104

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 54.84

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	37	92	67	27

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 17.95

5.2.2.1 Number of outgoing students progressing to higher education

Response: 14

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0.35

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
57	64	76	93	85

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Response: Yes

There is a council of students' representatives selected on the basis of merit in the previous qualifications. The student council plays a very active role in all activities of the college-academic, co-curricular, cultural, sports & administrative bodies.

Since it is a Women's college, it involves class representatives and student council in every activity of administration & academisc etc.

Most of the members of the students' council are dynamic in studies as well as all the activities

inside & outside the campus.

Students' councils serves as stepping stones for their future leadership activities. The College campus has proved that some of its Alumni have become leaders & politicians. Smt. Chakrala Usha, who was a student earlier is now the present working President (Women) of the ruling Party. She has been a member of college development committee for a decade.

Students'/ class representatives are selected by the Vice-Principal of the college based on their marks and general behavior. They are selected in order to groom their leadership qualities.

The members of the council take the responsibility of taking daily attendance along with the lecturer. They report the names of the absentees if it exceeds more than three days to the vice-Principal. They also take care of the discipline of the class. If the concerned lecturer is not available, they report same to the vice- Principal to adjust the classes from the same department or other departments with the permission of the head of the Institution. They are the representatives to mediate between the college development committee and students.

The members of student council take responsibility of works like distribution of hand books, Id-cards and any other material which are given to students. They also collect the student -data which is required for the administration of the college or the University. They also take the grievances to the concerned authorities as the representatives of the student body. Regular meetings are held for the class representatives in order to support them and to get feedback from them.

Among those representatives four members are selected for the IQAC of the College. Their role is important in the committee. They represent the total student community. In this Academic year the following students are representatives for the Academic Council.

The Following are nominated for 2018-19 Academic Year.

S.No	Position	Name of the Student	Class
1	Chair Person	P. Jamuna	III B.com (CA
2	Secretary	K. Asha	II BSc (MPCs)
3	Joint Secretary	B. Vanaja	I BA (HEP)
4	Class Representatives	P. Indhu	III BA (HEP)
		K. Krishnaveni	II BA (HEP)
		1. Hindu	I BA (HEP)
5	Class Representatives	K. Bhuvaneswari	III Bcom (CA)
		M. Chengamma	II Bcom (CA)
		K. Yamuna	I Bcom (CA)
6	Class Representatives	T. Kalpana	III BSc (MPC)
		V. Divya	III BSc(MbZc)
7	Class Representatives	1. Mounika	II BSc (MSCs)

		N. Usha	II BSc (MbZc)
8	Class Representatives	O. Roshini	I BSc (MSCs)
		T. Dhanalakshmi	I BSc (MbZc)
9	Class Representatives	K. Sravani	II M. Com
		N. Supriya	II M. Sc (Zool

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	04	06	04	05

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Institution has an alumni association. The Association is going to be registered. However, the alumni of the institution is in various fields like IT, Educational department, Banking Sector, Mobile sector, etc. The alumni helps the students and the institution by being in touch with the present as well as the old students of the Institution. The alumni and CPDC involve not only in academic growth of the students but

also providing exposure to the students to participate in various activities pertaining to jobs, cultural festivals, sports and games etc. They contribute by way of cash to the institution and to the student- welfare fund or in the form of old or new books and material to the students.

The association has organized meetings and has decided to contribute some infrastructure to the institution on the annual day. They always keep in touch with the college and the students to strengthen the institution. They have also participated in college developmental activities.

1. In the year 2016-17 college introduced karate training to boost the morale of students by learning self-defence. Karate training given by a trained master in the college. The trainer teaches the students in Karate to protect themselves from critical situations, which acts as self confidence.
2. In the year 2017-18 college conducted a camp of blood donation.
3. Happy heart foundation started a happiness initiative programme by performing various activities.
4. Alumni extended their support to improve admissions by motivating Intermediate passed students to join the college.
5. The institution invites the Alumni who are working in academic side in the education sector to deliver guest lectures. These guest lecturers not only inspire the student but also enrich the knowledge.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The Institution works on an approach to make each and every individual student a self - reliant, self - sustainable, confident and a professional who is going to be a good citizen of the nation.

The soul purpose of this institution is to focus on producing effective leadership qualities amongst its pupils keeping in view of it's vision and mission.

The practice of self–awareness and self– reflection for those in leadership roles goes back thousands of years to the ancient philosophers and teachers. Yet, it seems that self–reflection is the learners least favorite past time

Perhaps more than any other generation in the past, what inspires the present students putting forth their best efforts in learning is new methods of ITC. So the institution has committed to the transformation of students higher learning, which ultimately provides good leadership.

VISION:

- To equip women learners with empowerment who will be self reliant, independent and confident.
- To engage the students in an education system, that aims to imbibe the spirit of knowledge sharing, capacity building and good leadership.
- To enable them to grow with the values of leadership for Social Consciousness and Nation-building.
- Facilitating an environment for the exponential growth of Personality, Character of leadership.
- To empower the women learners to lead and face the challenges in their journey of life, confidently and successfully.

MISSION:

- To provide a career oriented education, that helps them for their future employment.
- To create an environment for self expression and motivation through recreational activities.
- To encourage a participative and democratic management by involving all the stake holders of the institution in decision making.
- Providing a congenial and convenient atmosphere for everyone to express their views independently.
- The students are given opportunities to take up leadership roles under the guidance of the faculty in all the events/activities.
- The college also aims to nurture the students to

1. Become academically capable
2. Become socially conscious and responsible

3. Be eco friendly
4. Be resourceful
5. Be negotiable and
6. Capable leaders of effective management and execution.

6.1.2 The institution practices decentralization and participative management

Response:

The institution practices a democratic approach in administration as well as believes in the distribution of work by implimenting the method of decentralisation by forming committees and coordinators for each and every department. The stakholders, staff and administrotors are asigned with a specific job on a specfic time to exicute efficiently. The administration is ready to send the staff for any kind of training for appraisal in the developpment of curricilar, academic, research and evaluation.

The management strives to bring out the best out of the available staff by encouraging them to be a part of each and every activity in one way or the other for the sound function of college towards the realisation of its vision and mission.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- The institution prepares a strategic plan and deployment document in the beginning of every academic year.
- At the University level, the affiliated college will be provided with an academic Calendar with the Syllabus.
- Accordingly, at the institutional level IQAC will prepare a Calendar of activities to be taken up by the different Departments & Committees.
- Based on the plan prepared by IQAC all the Departments and Committees will prepare their calendar of activities to be conducted in the particular academic year.
    - Academic and co-curricular activities: literary competitions, group discussions, debates, etc., are planned for the overall development of the students.
    - Sports and cultural competitions: Intra-murals and inter-collegiate activities under extra-curricular activities are planned besides academic activities.

- Student Support & progression: In order to support the students for their overall development it is planned to host various programmes which include career counseling to join PG courses, giving coaching for competitive exams, campus recruitment training through JKC (Jawahar Knowledge Centre) & ESC (Employability Skill Centre).
- Strengthening Learning recourses: Institution plans to improve learning resources by modernizing library and other support systems purchasing useful books, establishing book banks, improving ICT enabled teaching, focusing on e- resources etc.
- Establishing Information systems: Having Internet resource center with Wi-Fi and Printer for the benefit of students.
- Faculty development: Encourage faculty to take up short and long term courses like induction, orientation, refresher courses besides participating in seminars/ conferences/ workshops, paper presentations and publications.
- Improvement in Infrastructure: Separate building for PG Courses, making classrooms as smart classes, air conditioning of seminar hall. Providing systems and Wi-Fi to the departments.

File Description	Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The institution has an Organisational Structure to befitted to the desired outcomes with the help of the following nominees

College Development Council,Acadeemic Council, Committees, Coordinators and Convenors for specific functions of diffrent depatments.

In the administrative set up the CDC and Principal is the highest authority.

The IQAC-Coordinator looks after the over all quality of the institutionn.

The heads of the diffrent departments looks after the curricular and academic affairs as well as the examination, outcomes.

Diffrent convenors of the committees take responcibilities of the diffrent aspects of the institution.

The insitution is strictly run by the srevice-rules of the sate and central governaments as per the rules laid

by them.

The recruitments being done through a specific body like state service commissions as well as basing on central governament tests(NET)etc.

The promotional policies are followed as per the norms of UGC and state governaments.

The institution has a body of Grievaces to get the complaints through the feed and redressal the same.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Minutes staff council approved the lists of diffrent Committees,Cells, Bodies and appointed convenors with the conern of governing body
lecturers as its convener/coordinators etc. This committee looks after requirements for new rooms, laboratories and
upgrading the college facilities and also development and upkeep of residential campus. The College Development Committee creates
necessary arrangements for adding new academic infrastructure in the college. The members of the College Development Committee has two Staff
Council representatives, College Admin officer, architect and engineer. The Director is the chairperson of the committee and the member secretary is a college teacher. Department in-charges to be co-opted when required from the 6 departments and the library. Requisition of items to be renovated/repaired/construction, estimates based on latest PWD/R&B plans and estimates prepared according to the availability of funds.
Through its several meetings with the college Development Committee, succesufully found a philanthropist Sri Srinivasa Reddy who contributed for construction of PG-Classroom in the year 2015-16.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

1. Staff Club:

The college has an institutionalized staff club, in which all the members of staff i.e. Regular, Part time, Contract, Guest faculty are included. The club collects every month a nominal membership fee for providing refreshments and gifts to suit occasions.

2. Staff Meetings:

Staff meetings are conducted frequently based on the need and requirement. All the teaching and non-teaching staff meet together with the principal and express the queries and opinions on the ongoing activities in the college.

3. Free Access to Gym and Stationary:

Staff is given free stationary Xerox, Files, Records for the maintenance of them departmental facility.

Staff and students are free to take part in extracurricular activities, usage of gym and other playing equipments without any membership fee.

EHS for Employee:

All the Regular Teachers & Non-Teaching Staff are eligible, under Employee Health Scheme, to get free Medical aid in the hospitals recognized by the Government of Andhra Pradesh.

Non-Teaching Staff gave Compliment doing Festivals:

The Administration provides Compliments to non–teaching Staff by contribution from regular employees.

Working Lunch for Attendars:

All the attendars will have their working lunch along with students in the Mid day meals Sponsored by the Temple Ashram.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 38.69

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	6	10	13

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

1. Feedback System:

The institution has 3 kinds of feedback System.

- Feed back on curriculum from students will be taken every year to find out whether the curricular methods followed by the teachers is according to the aspiration & sensibility of the student or not.
- Feedback on curriculum from other Stakeholders like Parents of the students express their opinion on the student feedback. So, that the management can know whether curriculum is according to the expectations of the parent or not.
- Feedback on Lecturers from the student will be collected by IQAC of the college, which is discussed in the IQAC meetings and suggestions are made on how to improve.
- **2. Academic Audit:**

Every year the CCE appoints Academic officers will be grading the teaching staff from the activities performed by them in that particular academic year. The report will be submitted to CCE.

API Scores:

The end of Every Academic Year the Staff need to produced their annual performance indicators to the IQAC with all the recorded evidence in the UGC prescribed form.

Teaching Diary & Notes Signed by Principal:

At the end of every month the teaching staff are instructed to get signature of the principal on their teaching diaries and noteses to check whether the teaching activity is going on according to the annual-plan.

Regular Visit to Department & Labs by Principal:

Principal regularly visits the departments, classrooms and labs to observe the ongoing activities in the respective departments.

Division of Work among Non Teaching Staff:

Non-teaching staff have division of work, so they are instructed to conduct the required activities in their respective allocated section.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

INTERNAL AUDIT:

- The work done statements are signed by the HOD before sanctioning of the remuneration to the guest faculty.
- Superintendent has to approve the work done statement of the Non–teaching staff.
- HODs will look after the Labs and the in-charges are made responsible for the stock provided in their departments.
- If the regular staff are not present in the department, the staff incharge would be responsible for the stock in the department.
- All the bills sent to the Treasury for payment need to be signed by the principal.
- To buy any equipment in the Labs, the Signature of the concerned Lab incharge is needed.
- To buy books to the Library the in-charge/Librarian need to sign on the bill, along with the principal.
- At the end of Every Academic year the staff in-charges and the Principal will verify stock in the department of Library, Physical Education, Furniture, Physics, Computer, Zoology, Chemistry (Labs) etc.

EXTERNAL AUDIT:

The Government of Andhra Pradesh appoints auditors through the CCE who check up all the records of all the departments and sanctioned budget thoroughly and grade the college with a score.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 10

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	10.00	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College is a Government Institution. All the Funds are received by the College through a Budget sanctioned by the Government of Andhra Pradesh and UGC. The Management sends a feedback to the

Government whenever there is a proposal to sanctioned a budget by the college to the Government.

1 The Institution is also rendering its hundred percent efforts to gather Funds Local philanthropists etc., to get Strengthen 2 Financially.Communication of information on the various quality parameters of higher education
3 Development of quality benchmarks for the various academic and administrative activities of the institution.
4 Recording and documentation of the various activities leading to quality improvement.
5 Obtaining, analysing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes
6 Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
7 Key areas for regular monitoring and documentation by IQAC are-
8 Academic andCurriculum Development
9 Options of skill coures provided in order to enhance quality bar
10 Guest lectures by prominent speakers in different areas
Publication of Technical series
11 Membership of Board of Studies of SV University
12 Organisation of Remedial classes and Student counseling sessions
13 Feedback from stakeholders which was earlier taken by individual teachers and PG departments will now be documented in a centralized committee
14 Quality assurance is a dynamic process and we are moving towards documentation of strategies and processes as per new guidelines for IQAC.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC in the College Strives to promote quality measures in all the aspects of the Development of the College. In the procedures of Academics & Administration, IQAC has initiated many plans for the last five years and they are institutionalized in the College. Like Preparation of Calendar of College activities, Departmental activities, Celebration of important days through various Committees. Annual report on activities of Committees etc., became a regular practice in the Institution due to the efforts of IQAC.

Communication of information on the various quality parameters of higher education
Development of quality benchmarks for the various academic and administrative activities of the institution.
Documentation of the various activities leading to quality improvement.
Obtaining, analysing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes

Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
Various key areas for regular monitoring and documentation by IQAC are-
Curriculum Development
Options of skill papers in order to enhance quality bar
Organisation of lectures by prominent speakers in different areas
Publication of Technical series
Organisation of Annual lectures by each department every year
Participation in Innovation and Research funded Projects
Consultation with various organizations
Membership of Board of Studies of eminent National Institutes
Extension activities for the community development
Organisation of Remedial classes and Student counseling sessions
Feedback from stakeholders which was earlier taken by individual teachers and PG departments will now be documented in a centralized committee
Collaboration with Industry and placement meet
Initiatives to maintain Heritage structure of the College
Effective involvement of Alumni
Quality assurance is a dynamic process and we are moving towards documentation of strategies and processes as per new guidelines for IQAC.

Preparation of Calendar of College Activities:

Before the commencement of Academic year, IQAC, prepares a calendar of activities to be conducted and fixes tentative dates. Tentative schedules and tentative Agenda for the Programme will be prepared. At the end of the Academic year IQAC, reviews the Calendar. The activities that are remain to be conducted will be rescheduled and planned prospectively. In the same manner all the Departments will plan their activities like Seminars, Assignments, Quiz, Guest Lecture and other activities, tentatively and submit the same to the IQAC. IQAC, will review the activities of the Departments monthly. At the end of the Academic year, the Departments will submit the report of the Departmental activities in that particular academic year to IQAC.

Observation of Important Days:

IQAC a takes a special interest in making students to understand the importance of various days like, Women Equality Day, Literacy-Day, Science-Day, World Tourism-Day, National Girl Child Day, Women's Day, Teachers' Day, Students' Day etc., and incorporate them in the activities Calendar. Eminent personalities in the respective fields will be invited to address the Students. Students will be enlightened on the importance of the Days and its observation.

In this way IQAC conducts many programmes to promote quality in the field of Education.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

To promote standards in higher Education the institutions focuses on the methodologies that are used by teachers in the process and teaching & learning. The methods and strategies are reviewed continuously as per the changing needs of the students.

IQAC in the College reviews frequently the methodologies adopted by the teachers and suggests the new techniques can be adopted to Learning & Teaching Process more beneficial to the Students.

MANA TV:

The CCE of the Government of AP arranges TV programmes of lectures of subject-experts, specialists of different departments on live. IQAC, made it binding on all the departments to watch MANA TV. Lectures so that Students will get an exposure to different lectures from all over the State and the process of knowledge sharing will make the process of learning more lively & fruitful.

Virtual Class Room Teaching:

Using of ICT will enable the Students to get access to more quality Education. IQAC, stresses that all the Staff are needed to take at least a lecture per week in the Virtual Class Room.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	3	2	2

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

The college aimed to realize its goals and aims in a gradual manner step by step in a procedure.

In view of the academic feedbacks from all stakeholders the curriculum was revised for CBCS and contemporary concepts were incorporated.

Feedback from institutions where students go for employment has helped to equip students with the skill sets required by prospective employers.

1. Student visibility has increased in the development sector and industries.

2. As an outcome of the Students' feedback regarding infrastructure, mapping of college facilities

has been initiated and washrooms have been renovated. The provisions for ramps for access to

buildings has increased

3. Students' request for a dedicated time slot mid-week to pursue add-on courses and extracurricular

4. Activities was acknowledged and Tuesday afternoons are given as a slot for pursuing co-curricular and extra-curricular activities.

5. Documentation has helped to map lacunae and revisit policies. Although placements were done at a professional level, however, a need was felt to promote placements at the undergraduate level.

6. Most undergraduate students (nearly two-thirds) aspire to go in for higher studies and are absorbed into the postgraduate courses.

7. It is now the Endeavour of IQAC to address the requirement of the remaining one-third who don't make it to any postgraduate program.

8. Dissemination of salient findings on quality parameters and feedbacks in a General Body meeting.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	1	1	0

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. **Institution shows gender sensitivity in providing facilities such as:**
    1. **Safety and Security**
    2. **Counselling**
    3. **Common Room**

Response:

(A) .Safety and Security

The College prioritizes the safety and security of the Students and Staff by taking the measures under mentioned:

1. The Campus is protected with a strong fencing and compound.
2. Vigilant and experienced watchman monitors the movements of the students and visitors on the Campus.
3. Distinct Uniform is insisted on for the identification of Students.
4. First Aid Box is maintained by the NSS Unit.
5. A Grievance Redressal Cell is established to attend to the Complaints and discomforts.
6. Bimonthly meetings are arranged to hear the grievances.
7. Strict measures are adopted to prevent ragging and to promote hale and healthy atmosphere on the

campus.

8. For disposal of used napkins as well as providing napkins a vending machine and Incinerator is installed.
9. Anti-ragging committee is formed as per the UGC guidelines. Freshers will be made of aware of right to register complaints. Complaints of any kind of harassment will be attended to immediately.
10. Every year the staff addresses the students on the first day of the freshers' entry. They create awareness to the students on the anti-ragging measures adopted in the institution.
11. All the students are cautioned about the strict rules implemented to curb unhealthy and violent practices that are detrimental to the tranquil atmosphere of the college.

(B).Counseling:

To strengthen the tender minds of young girls the women empowerment cell with the coordination of other bodies takes care in providing physical and psychological counseling.

1. On 21/10/2016 a programme was organized on the use of Iodine and Iodine deficiency which is essential to prevent mental disability and physiological disorders.
2. Awareness activities are organized on refraining from plastic usage.
3. Yoga classes are arranged on international Yoga Day to motivate the Students on physical fitness and mental alertness.
4. Students practice meditation, daily before prayer to achieve mental and emotional composure.

(C).Common Room:

The College has a lively Common room where students engage in playing TT, caroms, Chess and other indoor games and browse the net.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)
7.1.3.2 Total annual power requirement (in KWH) Response: 15

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs **Response:** 10	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH) Response: 1500	
7.1.4.2 Annual lighting power requirement (in KWH) Response: 15000	
File Description	**Document**
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The College campus teems with verdant vegetation and the canopy of green trees refreshing the air naturally.

Solid Waste Management:

- The dry leaves during the Fall are preserved in a land fill, the pit is laid in the north east corner, to make the compost.
- Awareness programmes and eco-friendly practices are being observed to make the college plastic free campus.
- Garbage bins are arranged in select places to avoid dirt and debris on the campus.

Liquid Waste Management:

The liquid waste management is another problem to be solved, since the improper disposal of waste water play a role in the contamination of surface water, ground water and the soil thereby causing health problems. Thus, the waste water that arises from the water, used for many purposes on the campus, is

channelized through drainage. Part of the liquid waste is diverted to water the plants.

E – Waste Management:

E–Waste or electronic waste poses one of the major problems in any institution. Disposal of e-waste reminds us of the emerging global environmental and public issues. In fact the concern is that the people are not much aware of the ways of discarding e-waste which includes waste electrical or electronic equipment. Hence, care is taken before buying the electrical and electronic equipment according to the need only.

The e–waste generated from electrical and electronic equipment will generally be recycled or substituted.

- Old UPS and batteries in JKC and other labs have been exchanged for new ones from Amararaja Company battery suppliers.
- The Old Computers not in use are stored in a room exclusively allotted for e – Waste.
- The systematic disposing of the wastage of the electronic and electrical gadgets of any institution has been a very big problem due to rapid changes in the technology in day to day.
- The usage of plastic and other pvc products are hard to dilute in to the nature, so the disposal of plastic is the need of the hour. The emerging global environmental and public health has been influenced by proper discarding of the waste and recycling.
- In fact the main concern is that the people are not much aware of the scientific ways of discarding or recycling e-waste which includes condemned electrical or electronic gadgets. Hence, the college has taken the measures of proper disposing of e-waste through appropriate planning and execution.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

A recharge pit allows rain water to replenish, ground water. Suitable places are identified on the Campus for installing recharge pits. There are places under consideration to construct rainwater harvesting system on the Campus.

- Presently the rain water from the roof of the buildings is discharged into canals to water the plants. In fact grown up trees on the Campus sustain mainly with rain water.
- The rain water collected will be preserved and used for distilled water in Chemistry Lab.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**

a) Bicycles
b) Public Transport
c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices:

The Institution has an Eco – Club to make the college eco–friendly. The Affiliating University has incorporated a subject by name “Environmental Studies” to make the Students environment Conscious. The campus has a canopy like green wood’s all around.

(a) Bicycles:

Local students made to understand the use of bicycles as regular transport to be a green practice. College provides cycle-shed for parking the cycles.

(b). Public Transport:

As the College is located in the interior part of the town, majority of the students teaching and non–teaching staff avail the public transport. Personal cars are provided with parking space.

(c). Pedestrian friendly Roads:

Outside the campus wide roads are available, while inside the campus tracks are provided according to the necessity.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 13

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	1	2	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 24

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	06	10	03	02

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

National festivals, Independence Day and Republic Day, are celebrated with festive vigor. The Committee of cultural activities, NSS units and all the staff members motivate the students to participate in programme that cultivate the spirit of patriotism. Competitions are conducted to students on these occasions. Birth/death anniversaries of national personalities also are celebrated. Swami Vivekananda Jayanthi (National Youth Day), Gandhi Jayanthi, Ambedkar Jayanthi, Sardar Vallabhai Patel Jayanthi, National Day, Dr Sarvepalli Radha Krishnan Jayanthi, (Teachers Day) are being observed with reverence on the respective days. Competitions in Essay Writing & elocution are held on the topics like “Significance of truth and non– violence”, “Teachers as–builders of healthy Society” etc.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Institution shows earnest frankness in the utilization of government grants. Purchase committee is constituted at college level, with a convener and members deputed from the Teaching Staff. The purchase Committee monitors financial matters regarding all the purchases made for the institution. The process is either through manual method as per the Government rules.

The IQAC and heads of the departments monitor academic activities. A committee constituted by the Principal, prepares the schedule of the classes for various subjects. There is an examination committee which looks into the conduct of internal assessment tests and timely evaluation of the test papers as per the University guidelines. Students will be counseled regarding their performance in the tests and are guided suitably to improve their performance.

Administration is generally maintained by the Principal. The Staff members assist the Principal accordingly. Various committees are constituted to discharge the duties that are helpful in administration. Frequent meetings are arranged to run the administration activities smoothly.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Response:

Practice 1

Title: Morning Assembly and Meditation

Goal: To inculcate the values of discipline, punctuality and to practice tranquility of mind.

Context: we conduct student assembly for about 20 minutes in the morning. The prayer starts at 9:40 A.M. Students do meditation for 15 minutes. By this, they have ample scope for introspection and concentration. They collect the strength to face the toils of the day. Pledge is one of the special features of the assembly. Self framed pledge of the institution is taken by all the students to respect and help elders, parents and teachers. etc. Talk of the day is another activity daily executed in the prayer. Teachers address the gathering drawing their attention towards subject of topical interest. The information related to the curriculum and extracurricular activities are communicated in the assembly. Singing of Vande Mataram and National Anthem generate patriotic feelings, love for cultural heritage and traditions.

It motivates the students to march towards successful career.

Evidence of Success

Encouraging feedback on the program testifies to the success of the students in curricular and extracurricular aspects and in promoting value based outcome in their efforts. Teachers find this as a platform to communicate new and current trends and counsel the students on authentic issues.

Practice 2:

Free Mid-day Meals.

A Mid-day meal is provided by the local temple authority " Srikalahastheswara Devasthanam" to the non-resident students, who come from near-by villages. It is reallya boon to the poor students.

Context:

This practice helps the students hailing from far flung villages to attend the college located in town. As the college runs from 10 A.M to 5 P.M. and students have to stay on the campus till the closing time. Students who come from distant places by local transport have felt inconvenient to bring lunch since they have to start very early from their places. Hence, the institution therefore launched Mid-day Meal Program with the charitable and philanthropic cooperation og the Srikalahastiswara Devasthanam. On all the working days, they supply food regularly. It is not only a benefit for the students but a reputation to the institution. In addition to regular lunch, bananas and eggs are also provided weekly once or twice.

Practice:

This practice is another laudable part of the Institution because it enables the students to attend the college regularly and focus more on classroom activities to enhance their knowledge and skills. Students who belong to economically disadvantaged sections are drawn towards the academic milieu through this scheme.

Evidence of success:

The program accounts for grand success. It has promoted in boosting the enrollment and attendance also as brought down the drop rate.

Practice 3:

Title: Talk Radio

Goal: To foster learner responsibility and to keep the students abreast with current affairs and news around.

Context: Talk Radio is a practice in the institution that is designed to motivate the students to browse and gather information from various sources like news papers etc. Daily, a student collects and compiles important and relevant news of the day and presents the same through public address system.

Practice: This practice stimulates interest among the learners to follow the news headlines every day. It also cultivates the habit of going to library and collecting news to read. It serves as encouragement to work as a jockey or anchor on Radio.

Evidence of Success: Learning presentation skills encourage the students to participate more in curricular and extracurricular activities without any diffidence.

Practice 4:

Proficiency Awards and Endowment Prizes:

Goal: To amplify confidence and competence among the students.

There is a practice in the college that supports and encourages meritorious students. Money is donated by philanthropists to provide cash prizes for the students in various disciplines who secure highest marks in the University examinations. Further, at the time of college Annual day celebrations, such students who have already completed their course will get prizes in the form of cash, so that this act of encouragement may inspire and motivate the students on the campus to secure excellent marks in the year end exams conducted by the University.

Adding to this gesture, recently another effort is made to extend support to students by the staff. Every faculty member voluntarily contributed to give away Gold and Silver Medals to the sixth semester students who secure best marks in the formative and summative assessments of the five consecutive semesters. The medals are offered from every discipline, irrespective of the mode of appointment i.e, Regular, Contract, Part time and Guest faculty. All the faculty are delightful enough to contribute to the setting up of the fund towards these proficiency prizes to increase confidence and competence among the students who are lagging behind in studies due to various financial constraints.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response

The institution is established for strengthening & educating rural women. It is one of the three institutions

that offer education to women in Chittoor district. Despite the existence of co-education at SVA Govt Degree College next door, the institution pulls reasonable number of women students to join the college as it offers both UG and PG programs in different disciplines.

The college aims at empowering women at large and acts as a belvedere for many functional activities of literary and other benevolent organizations in the town. In accordance with need and necessity the seminar hall or the open ground in the college are allowed to be platforms for the public programmes as well, which are beneficial to the students. To quote one, in July 2017, the sibling Government College – SVA GDC (M), Srikalahasti organized INSPIRE Programme in our campus, the institution has accommodated nearly 200 students. The Seminar Hall with electrical and electronic facilities provides as a stage for most of the programme.

In spite of having meager funds, the institution is always treated as a cynosure to conduct literary activities. The Telugu Basha Samithi conducted their programmes on the campus, which ultimately provided plenty of opportunities for the students to develop aesthetic and poetic sense

As the institution insists on women welfare in particular it has focused an eye on one of the major issue of the temple town. In Srikalahasti, there is a bad practice of child-marriage which is detrimental to the welfare and higher studies to women students.

The child-marriages synchronizing with the wedding bells in the Vayulingeswara temple on the occasion of Mahasivarathri festival, is in practice among some tribals and sects. However, the college organizes rallys with slogans and placards condemning this heinous practice of child marriage every year during the time of Maha Sivarathri festival. Thus the college strives to achieve its goal of women welfare and higher education.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

NAAC

5. CONCLUSION

Additional Information :

- **Expansion of campus**: The College has requested the District authorities to allot another 2.5 acres of land adjoining the present campus from the department of Telugu Ganga Project.
- **Expansion of courses**: The college development committee along with all the staff is planning to add more departments.
- **Expansion of sports infrastructure**: The college management is trying for funds to establish better facilities for the sports.
- **Aiming at RUSA Funds**: Striving at best to submit and obtain the 2nd cycle of Accreditation to acquire RUSA funds.
- **Beautification of campus**: The College constantly is striving to maintain a tidy, hygienic and beautiful campus.
- **Vocational courses**: The college staff and management combinely come to an opinion to go for Vocational courses which benefit the students to stand on their own.
- **Approaching philanthropists**: The staff and members of CDC combined to approach the philanthropists and charities for the development of college.
- **Strengthening Computer Science**: College wants to strengthen the department of Computer Science by applying for more combinations with computer science.
- **Encouraging online courses**: The preset Government is focusing on providing free access to all students who are keen to get number of online courses the college is gearing up for it.
- **Guiding for competitive exams**: Almost all the staff are aptly guiding the students for placements in and around the campus.

Concluding Remarks :

Education for women has a far reaching implications in the development of region as well as the society.The domain where the college located has the mimimum percentage of women literacy rate in the state. Literacy for girls is a crucial input for developing human resources, which is the ultimate national asset. Though the Government Degree College for Women is situated in a semi - urban locality the Vision and Mission aim at high and in no way inferior to any global institution. This part of the country which is called Rayalaseema has a women literacy rate of less than 63%. The institution strives to its maximum potential to elevate the interest of continuing higher education though most of the students hail from uneducated families.

It is concluded that the Vision and Mission of the institution could be achieved by strengthening weaknesses, utilizing opportunities and facing challenges in the befitting manner.

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><td>Metric ID</td><td>Sub Questions and Answers before and after DVV Verification</td></tr>
<tr><td>1.1.3</td><td>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr>
<tr><td>2</td><td>4</td><td>3</td><td>3</td><td>3</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr>
<tr><td>0</td><td>0</td><td>5</td><td>0</td><td>0</td></tr>
</table>
Remark : DVV made the changes as per e-copies of teacher participating in various bodies for 2015-16 provided by HEI.</td></tr>
<tr><td>1.2.3</td><td>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years
Answer before DVV Verification:
<table>
<tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr>
<tr><td>294</td><td>171</td><td>155</td><td>133</td><td>102</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr>
<tr><td>235</td><td>128</td><td>93</td><td>100</td><td>102</td></tr>
</table>
Remark : DVV made the changes as per pro-rata basis of certificate of students provided by HEI.</td></tr>
<tr><td>1.3.2</td><td>Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years
Answer before DVV Verification : 9
Answer after DVV Verification: 0</td></tr>
</table>

Remark : Relevant document not provided by HEI.

1.3.3 Percentage of students undertaking field projects / internships

1.3.3.1. Number of students undertaking field projects or internships
Answer before DVV Verification : 55
Answer after DVV Verification: 0

Remark : Supporting documents not provided by HEI

1.4.1 Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
Answer before DVV Verification : A.Any 4 of the above
Answer After DVV Verification: E.None of the above
Remark : DVV has not considered this feedback report which is without any signature and not on a letter head.

1.4.2 Feedback processes of the institution may be classified as follows:

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
Answer After DVV Verification: E. Feedback not collected
Remark : DVV has not considered this feedback report which is without any signature and not on a letter head.

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
147	101	129	113	138

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
146	101	129	113	138

2.1.2.2. Number of sanctioned seats year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
510	510	480	440	360

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
510	510	480	440	360

Remark : DVV made the changes as per list of students admitted provided by HEI for the year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18.

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
133	90	119	104	128

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
130	90	117	102	115

Remark : DVV made the changes by looking at seats earmarked against the number of students admitted from the reserved category.

2.6.3

Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.

Answer before DVV Verification : 102

Answer after DVV Verification: 73

2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution

Answer before DVV Verification : 111

Answer after DVV Verification: 82

Remark : DVV made the changes as per result analysis provided by HEI for the year 2017-18.

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

0	0	0.75	6.95	0.70

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0.74	6.95	4.95

Remark : E-copies of total grants for research projects for 2015-16 not provided by HEI.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	3	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	4	0

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	0

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
25	13	12	12	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
19	9	8	8	4

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	4	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	2	1	0

Remark : DVV made the changes as per clarification for e-copies of field trip provided by HEI.

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	0	1	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
9	0	1	0	1

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

	4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs) Answer before DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 1.35 | 1.35 | 0.09 | 1.78 | 0 Answer After DVV Verification : 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 1.27 | 1.35 | 0.09 | 1.78 | 2.85 Remark : DVV made the changes as per list of expenditure of books and journals for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 provided by HEI.
4.2.6	Percentage per day usage of library by teachers and students 4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 16 Answer after DVV Verification: 18 Remark : DVV made the changes as per list of teachers and students using library on 5/9/2017, 16/8/2017, 19/7/2017, 20/2/2018 and 23/1/2018.
5.1.3	Number of capability enhancement and development schemes – 1. For competitive examinations 2. Career counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and meditation 8. Personal Counselling Answer before DVV Verification : A. 7 or more of the above Answer After DVV Verification: C. Any 5 of the above Remark : DVV made the changes as per circular for competitive examinations, Career counselling provided by HEI.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	4	5	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
13	07	10	07	08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10	04	06	04	05

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

Remark : DVV made the changes as per report of professional development programs for 2014-15 provided by HEI.

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	8	16	17

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	6	10	13

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	9	4	3	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	1	1	0

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
.1	.1	.1	.1	.1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Provided statement does not show the spend incurred every year.

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	3	5	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	1	2	1

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	4	5	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	9	14	5	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	06	10	03	02

2.Extended Profile Deviations

ID	Extended Questions
1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 306 | 306 | 288 | 264 | 216 Answer After DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 235 | 235 | 221 | 202 | 116
1.3	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 78 | 100 | 122 | 147 | 162 Answer After DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 73 | 60 | 99 | 123 | 119
2.2	Number of sanctioned posts year-wise during the last five years Answer before DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 25 | 25 | 25 | 23 | 23 Answer After DVV Verification: 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 24 | 24 | 24 | 22 | 22